



CAREER PROFILE APPLICATION FORM

Municipality of Chatham-Kent

Water & Wastewater Operator (Wheatley Water/Wastewater Treatment System) Job # PUC 10-2

(Closing at 4:30 p.m. on Friday, March 26, 2010)

Please attach this application form to the front of your resume. (Please do not include a cover letter).
Please only send one copy (via email, fax, drop off, or regular mail.) Thank you

PLEASE PRINT:

Name:			
	(last name)	(first name or name known by)	
Address:	911 Street Address		
	Apartment/Unit #	PO Box	Rural Route
	City/Town		Postal Code
Telephone:	Home		Cell
	Work		
Email address:			

Instructions for completing this Career Profile and preparing your resume:

- Save this Career Profile in a MS Word or Adobe format only; if you do not have the MS Word software program, please use the Adobe version
- Please do not include additional information in the Career Profile unless the profile asks for more details
- Please answer 'yes' or 'no' to each question; please do not select both yes and no, or leave both blank
- Your resume should be based on your skills, experience and qualifications compared to those listed in the job ad for this position
- You should include detailed information in your resume for the questions where you answered 'yes'
- Include your current and past employer's names, and under each employer include job titles, dates you were in each position, and a summary of your experience for each position
- When a question asks for the number of years of experience, please only include a number; please do not include +, >, or < signs, or enter an approximate number of years

Education: This position requires an Ontario secondary school diploma or equivalency (i.e. GED)		
Do you possess an Ontario secondary school diploma? Yes <input type="checkbox"/> No <input type="checkbox"/> OR equivalency (i.e. GED)? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Do you possess a related post-secondary degree or diploma?		
If yes, from which program: _____		
Do you have experience in the following areas: (if yes, please include number of years of		# Years
Mechanical experience? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, please describe in detail the type of mechanical experience you possess (in this box): (include further details in your resume):		
		# Years
Electrical experience? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, please describe in detail the type of electrical experience you possess (in this box): (include further details in your resume):		

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License:

Because of the responsibilities, this position requires the successful candidate to have a valid (class G) Ontario driver's licence; a driver's abstract will be conducted by the Municipality of Chatham-Kent.

Do you possess a valid (class G or higher) Ontario driver's license? Yes No

If yes, type of

Do you possess an Electrical license? Yes No

Operator in Training Certifications

Do you possess your Water Treatment Certificate? Yes No

If yes, expiry date:

Do you possess your Wastewater Treatment Certificate? Yes No

If yes, expiry date:

Do you possess your Water Distribution/Distribution & Supply Certificate? Yes No

If yes, expiry date:

Do you possess your Wastewater Collection Certificate? Yes No

If yes, expiry date:

Requirement:

Because of the responsibilities of this position, Ministry of Environment (MOE) and the CEP Local 2003 collective agreement requires on-call personnel be able to respond within 30 minutes; preference will be given to those candidates who currently live within 30 minutes, or are willing to relocate within a 30 minute radius of the plant in Wheatley Ontario.

If you currently do not live within a 30 minute radius of the Wheatley Water/Wastewater Treatment System plant, would you be willing to move within a 30 minute radius? Yes No

Are you legally entitled to work in Canada? Yes No

I certify that the information contained in this application is true and complete, to my knowledge. I understand that a false statement may disqualify me from my employment or cause my dismissal. Yes No

Completed by: (print name)

Date completed:

Applicant information is collected under the authority of the Municipal Freedom of Information and Privacy legislation and will be used strictly for the purpose of candidate selection. The Municipality of Chatham-Kent is an equal opportunity employer. We thank all candidates in advance; however, only those candidates selected for an interview will be contacted.