



CAREER PROFILE APPLICATION FORM

Municipality of Chatham-Kent

Canteen Attendant

(Seasonal part-time)

External Job Registry

Job # RF 10 – 12

Please attach this career profile form to the front of your resume. (Please do not include a cover letter)

Applications will be accepted starting July 1, 2010 for a period up to 4:30 p.m. on December 31, 2010. Resumes will be kept on file for future seasonal Canteen Attendants positions during this period with, at the locations you select below; part-time positions are up to 24 hours per week, and include evenings and weekends. Please only apply once during this period. Please visit www.chatham-kent.ca for re-application information following July 31, 2010. Please do not include copies of transcripts, licenses, certificates, etc.

PLEASE PRINT:

Name:			
	(last name)	(first name or name known by)	
Address:	911 Street Address		
	Apartment/Unit #	PO Box	Rural Route
	City/Town		Postal Code
Telephone: (include area code)	Home:	Cell:	
	Work:		
Email address:			

Please see the bottom of the last page for instructions on completing this Career Profile and your resume

Requirement:
Because of the responsibilities of this position, eligible applicants must be 15 years of age or older.
Are you eligible to apply to this position? Yes <input type="checkbox"/> No <input type="checkbox"/>
Please check the location(s) you are interested in working at:
<input type="checkbox"/> Blenheim Arena <input type="checkbox"/> Dresden Arena <input type="checkbox"/> Wallaceburg Arena <input type="checkbox"/> Bothwell Arena <input type="checkbox"/> Ridgetown Arena <input type="checkbox"/> Wheatley Arena <input type="checkbox"/> Chatham Arenas <input type="checkbox"/> Tilbury Arena
Certifications an asset:
Do you possess a current Standard First Aid / CPR certificate? Yes <input type="checkbox"/> No <input type="checkbox"/>
Experience an asset:
Do you experience working with a cash register? Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have work experience balancing/reconciling cash? Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have food service experience? Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have knowledge of the concession industry? Yes <input type="checkbox"/> No <input type="checkbox"/>
Please include below a summary of the experience where you checked yes above, and include <u>when</u> and <u>where</u> you obtained your experience:

Because of the environment this position will be working in, the successful candidate will be required to furnish a Police Information Search (criminal reference check) before commencement of employment.

Are you legally entitled to work in Canada? Yes No

I certify that the information contained in this application is true and complete, to my knowledge. I understand that a false statement may disqualify me from my employment or cause my dismissal. Yes No

Completed by: (print name)	
Date completed:	

Applicant information is collected under the authority of the Municipal Freedom of Information and Privacy legislation and will be used strictly for the purpose of candidate selection. The Municipality of Chatham-Kent is an equal opportunity employer. We thank all candidates in advance; however, only those candidates selected for an interview will be contacted.

Instructions for completing this Career Profile and preparing your resume:

- This Career Profile is in a MS Word or Adobe format; if you do not have the MS Word software program, please use the Adobe version (complete by hand)
- Please do not include additional information in the Career Profile unless the profile asks for more details
- Please answer 'yes' or 'no' to each question; please do not select both yes and no, or leave both blank
- Include detailed information in your resume for the questions where you answered 'yes'
- Include your current and past employer's names, and under each employer include your job titles, dates you were in each position, and details of your experience for each position relevant to this job position
- When a question asks for the number of years of experience, please only include a number; please do not include +, >, or < signs, or enter an approximate number of years
- Please do not include cover letters or copies of transcripts, licenses, certificates, etc.