

Chatham-Kent Public Library

POLICY: Displays, Bulletin Boards and Petitions

Purpose

The intention of this policy is to ensure that the Chatham-Kent Public Library as a community information provider has a consistent policy in place for non-profit community groups to post flyers, notices and pamphlets, of relevance to our community, within our library system.

Displays, Bulletin Boards and Petitions

The Chatham-Kent Public Library is an important access point for current information about community organizations, services, and events. Notices, pamphlets and other informational material will be displayed in our libraries, under the following conditions.

Materials for posting or distribution throughout CKPL must be approved in advance by the Director, Library Service or designate.

First priority will be given to information and programs about the Chatham-Kent Public Library and other services of the Municipality of Chatham-Kent.

When space permits our second objective is to provide the public with information relevant to local cultural, educational, recreational, community service, volunteer and government agencies and their services and events.

Approved materials will be displayed and removed as space and staff time permit.

CKPL reserves the right to limit the amount of time an item is on display.

Materials that are **not** acceptable for display at any location include:

- Retail or wholesale advertisements, private notices, personal services and information about moneymaking events, which are sponsored by for-profit organizations.
- Any materials that contravene the *Human Rights Code*, the *Charter of Rights*, the *Criminal Code of Canada* or Municipality of Chatham-Kent bylaws.
- Petitions not approved by either the Library Board or Chatham-Kent Municipal Council
- Materials that advocate a particular political, religious or philosophic position. (except for notices promoting all-candidates meetings and flyers for bazaars, rummage sales, and craft sales to benefit not-for-profit agencies)
- Material which is too large or bulky.
- Material, which is of such poor quality that it, is difficult to read or understand.

- Material which is determined to not be of relevance to our local community.

All material becomes the property of the Chatham-Kent Public Library and the Library reserves the right to dispose of material as it sees fit. The Library does not return unsolicited material or notify a group if their material is not acceptable for any reason, including lack of space.

File Name: Displays, Bulletin Boards and Petitions Policy		
Date of Issue: November 2001		Approved by Board: February 22, 2005
Policy Applies to: All Branches		Last Revised: December 2004