

**Chatham-Kent Community Strategic Planning Committee (CSPC) Meeting
Thursday, April 28, 2011 Minutes**

Present:	Dave Cullen, Marlee Robinson, Gus Ternoey, Ron Dekker, Kathy Biondi, Lance Meredith, Patricia Arango, Chris Lozon, Cl Leon LeClair, Cl Sheldon Parsons Karen Loney, Deborah Furlan, Rob Browning, Maggie Downey,	Date: Thursday April 28, 2011
Regrets:	Jim Lemak, Al Parsai, Launa McMahon-Deline, Jamie McGrail,	Location: Room 212 2nd Floor, Civic Centre, 6:30 p.m.
Cc:	Mayor and Council, Meredith Cadotte, Dawna Urquhart	
Chairperson:	Dave Cullen	Next Meeting: Thursday, May 26, 2011 , 6:30 p.m.
Administrative Assistant:	Maggie Downey	
Agenda Item	Summary of Discussion	Action
Presentation	<p>Keri Banar, Project Manager, Workforce Planning Board, Community Development</p> <p>The CSPC received an information presentation on the initiatives of the Workforce Planning Board</p> <p>Discussion topics included:</p> <ul style="list-style-type: none"> ▶ What new developments do we expect to influence worker demand in CK? ▶ How will attrition (e.g., retirements, dislocations) affect the overall mix of occupations in the area? ▶ What changes in education or skill requirements are we already realizing in these targeted industries and critical occupations? <p>An information report titled <i>Labour Market Partnership Program - Phase 1 Status Update</i> is listed on the May 2, 2011 Council Agenda.</p>	
Welcome, Call to Order	<p>The Chair called the meeting to order and shared with the group a Dreamscape/Painted Picture of 2030 written by a CSPC member.</p> <p>There is a consistent theme throughout the submissions, "Made in CK". A theme to build on what Chatham-Kent already has to offer, quality based products and people.</p>	
Review & Approve Minutes	<p>Moved by Chris Lozon Seconded by Marlee Robinson</p> <p>Motion: That the minutes of March 24, 2011 be approved. Motion carried</p>	
	<p>2010 Annual Report & RTC</p> <p>The CSPC reviewed the presentation that will be given at the May 2nd Council meeting.</p> <p>Dave and April Rietdyk Director of Public Health will deliver the first Chatham-Kent Community Report.</p>	
	<p>CSPC's Work Plan</p> <p>From the discussion at the last CSPC meeting, Dave and Ron made a few changes to the work plan.</p> <p>In reviewing Goal 1 & 2, the CSPC decided to form 2 working groups rather than creating an expert panel from the community. One group will focus on</p>	

	<p>research and data analysis, the other on communications and networking.</p> <p>Each group will create an action plan. The CSPC will determine the priorities and review the goals in 3 months.</p> <p>Goal 3 has been reduced to focus only on WTPD.</p> <p>Goal 4 will be deferred until the fall for discussion.</p> <p>The CSPC will continue to bring in speakers in order to expand their knowledge and capacity.</p>	All members
	<p>Staff Notes</p> <p>a) CSPC MEMBERS ONLY - Completed Accessibility Training, return to Deb your form</p>	
<p>Lens of Civic Engagement News from the 5 focus areas</p>	<p>Members shared news from events they attended throughout Chatham-Kent:</p> <ul style="list-style-type: none"> • Al & Chris – CK Chamber Event • Deb & Karen - Creating Healthy Places Conference – April 21 • Karen, Deb, Karen K. – CK Prosperity Roundtable Strategic Planning Session #1 – April 5 • Lance - Tilbury BIA Awards (Saturday April 16th) • Patricia - Wallaceburg awards ceremony (Wednesday April 27) 	
<p>Upcoming Meetings</p>	<p>2011 CSPC Committee Meetings Thursday, 6:30 pm – 8:30 pm, Room 212 – 2nd Floor Civic Centre</p> <ol style="list-style-type: none"> 1. May 26 2. June 23 3. July 28 4. Aug 25 5. Sept 22 6. Oct 27 7. Nov 24 	
<p>Adjournment</p>	<p>Motion to adjourn meeting at 8:45 p.m.</p>	