

**THE CORPORATION OF THE MUNICIPALITY OF
CHATHAM-KENT**

CHATHAM-KENT COUNCIL MEETING

COUNCIL CHAMBERS, CHATHAM-KENT CIVIC CENTRE

February 8, 2010

4:00 P.M.

1. CALL TO ORDER

The Mayor called the meeting to Order.

Present were: Mayor Randy Hope, Councillors Brown, Clarke, Crew, Faas, Fluker, Herman, King, McGregor, Parsons, Pickard, Pinsonneault, Robbins, Stirling, Sulman, Vercoouteren, and Weaver

Absent: Councillor Anne Gilbert

2. DISCLOSURES OF PECUNIARY INTEREST (DIRECT OR INDIRECT) AND THE GENERAL NATURE THEREOF

3. RECESS TO CLOSED SESSION

4. ADJOURNMENT OF CLOSED SESSION

5. APPROVAL OF SUPPLEMENTARY AGENDA

The Municipal Clerk noted that there was no supplementary agenda however, administration has requested that planning applications Number 8a,b,c,d,and e, be deferred to the March 8th Planning Meeting and notice for these applications be circulated to all affected parties.

Councillor Pinsonneault moved, Councillor King seconded:

“That planning applications numbered 8 a,b,c,d and e, be deferred to the March 8, 2010 Planning Meeting and notice for these applications will be circulated to all affected parties”.

The Mayor put the Motion

Motion Carried

6. DISCLOSURES OF PECUNIARY INTEREST (DIRECT OR INDIRECT) AND THE GENERAL NATURE THEREOF

Councillor Crew declared a conflict of interest with respect to Item #12(a) Community Partnership Fund – 2010 Funding Recommendations as she is Chair of an organization recommended for funding.

Councillor Stirling declared a conflict of interest with respect to Item #12(a) Community Partnership Fund – 2010 Funding Recommendations as he is an employee of one of

the funding recipients

Councillor Pickard declared a conflict of interest with respect to the Closed Session issue regarding the Capitol Theatre re employment of family member.

7. RECOGNITION

(a) Recognition of the recipients of the Mayor's Heritage Awards

Mayor Hope introduced Mrs. Lisa Gilbert, Chair of the Mayor's Heritage Preservation Awards Committee and stated that since the program began five years ago, they have received a very good field of nominations. She noted that in 2009, thirteen nominations were received from communities throughout the municipality including Wallaceburg, Palmyra, Bothwell, Harwich Township, Ridgetown, Tilbury, Thamesville, and Chatham. All were excellent candidates. As well, over 300 people voted on-line for the "People's Choice" award between November 1 and December 31, 2009. She reminded Council and the public that nominations for 2010 will open in July and she welcomed nominations from all.

Mrs. Gilbert announced the nominees and recipients and invited Mayor Hope to present the awards.

2009 Nominees:

1. Joe Lucio – 3 Stanley Avenue, Chatham
2. Kevin Blair, 21645 Anchor (6th Street), Tilbury
3. Theresa and Brian Bell, 214 Chestnut Street West, Bothwell
4. Jacquie James, 184 Chestnut Street West, Bothwell
5. Manuel Dos Santos, 226 Wellington Street West, Chatham
6. Joe & Jennifer Marsh, 13590 Longwoods Road, Thamesville
7. Ridgetown Community Church Congregation, Ridgetown Community Church, 20218 Mull Road, Harwich Township

2009 Recipients:

1. Terry Smith, "The Victorian Cottage", 14242 Talbot Trail, Palmyra
2. Helen and Raye Field, 40 Murray Street, Chatham
3. Mitton Family for "Mitton's Jewellery Store", 10 Main Street East, Ridgetown
4. Paul Lamb, "Roy House Complex", 46-54 Raleigh Street, Chatham
5. Dr. Martha Clendenning, "The Soper/Clendenning Home", 11049 New Scotland Line, Harwich Township
6. Ron and Dawne Mudford, "The Kingsley Simpson Home", 8420 Starkweather Line, Wallaceburg

Mayor Hope thanked Lisa Gilbert for her presentation and encouraged the citizens of Chatham-Kent to submit nominations. He thanked the recipients for their continued support in preserving our cultural history within our rural communities.

(b) Shawn and Tammy Mungar, United Way Co-Chairs, recognize the Municipality of Chatham-Kent for supporting this years United Way Campaign

Mr. Shawn Mungar, Co-Chair of the United Way Campaign stated that from the start, they were very optimistic that the citizens of Chatham-Kent would pull together to meet the \$2,000,000.00 goal set last year, knowing that it was going to be a very difficult year. He stated that the initial leadership and support shown by Mayor Randy Hope and Council along with Rob Browning, Chief Administrative Officer during the campaign, played a very instrumental part in the success of achieving their goal. Municipal

employees participated in campaigns and special events throughout the municipality, making them very successful. Municipal employees more than doubled last years \$100,349.00. He felt the leadership of Council and all leaders of our community made it possible to reach their goal. He thanked Council, Shelly Arnold, Municipal Loaned Representative, Fire Chief Bob Crawford, and Police Chief Dennis Poole who were very instrumental in supporting the campaign.

Tammy Mungar thanked Council and everyone throughout the community for their support. She stated that all agencies benefiting from this funding were very thankful for the combined efforts and leadership throughout the community.

8. PLANNING SERVICES

The Clerk reviewed the procedure to be followed during the planning meeting. Mr. Robert Brown, Storey Samways Planning Ltd. explained for members of the public that if any person or public body that files an appeal of a decision of The Corporation of the Municipality of Chatham-Kent in respect of a proposed planning application does not make any oral submission at the public meeting or any written submission to The Corporation of the Municipality of Chatham-Kent before the proposed Zoning By-law Amendment is approved, the Ontario Municipal Board may dismiss all or part of the appeal.

He also advised that information on Council's actions would be published on the municipal website (www.chatham-kent.ca). All persons receiving notice of this meeting will receive a Notice of the Passing of a By-law, relating to any of the planning applications presented here tonight, if approved, including appeal procedures. Any other person who wishes to receive a Notice of Passing or a Notice of Council's decision must submit a written request to the Municipal Clerk.

Items #8 a,b,c,d, and e were deferred to the Monday, March 8th, 2010 Council Meeting.

- (f) Zoning By-law Amendment
Removal of "H" – Holding Symbol (File D-14 RO/21/09/K)
Martin & Vlasta Kamensky
3316 Talbot Trail
Part of Lot 190, TRS, Part 2, Plan 24R 7890
Community of Romney (West Kent)
- Presentation by Administration/Planning Consultant
 - Public Input
 - Presentation by Applicant
 - Discussion
 - Action by Council

The Mayor asked if any person from the public had an interest in the application. There were no members from the public noted as being present with an interest in the matter. The applicant was not present at the meeting.

Councillor Fluker moved, Councillor King seconded:

"That

Council approve the zoning amendment application D-14 RO/21/09/K to remove the "H"- Holding symbol from 3316 Talbot Trail, also known as Part of Lot 190, Talbot Road Survey, Part 2, Reference Plan 24R 7890, in the Community of Romney, and adopt the implementing by-law."

The Mayor put the Motion

Councillor	Yes	No	Councillor	Yes	No
Brown	X		Pickard	X	
Clarke	X		Pinsonneault	X	
Crew	X		Robbins	X	
Faas	X		Stirling	X	
Fluker	X		Sulman	X	
Gilbert	Absent		Vercouteren	X	
Herman	X		Weaver	X	
King	X		Mayor Hope	X	
McGregor	X		Total	17	0
Parsons	X				

Motion Carried

9. CONSENT AGENDA

(a) Reports to Council

- (i) Tile Drainage Loan Debenture By-law and Inspections

(b) Routine Approvals

- (i) Removal of Bridge Weight Limit, Middle Line over Powell Drain, Community of Tilbury-East, Amendment to Traffic and Parking By-law 245-2004
- (ii) Removal of Bridge and Weight Limit, Mull Road over McGregor Creek, Community of Harwich, Amendment to Traffic and Parking By-law 245-2004
- (iii) Removal of Bridge Weight Limit, Snye Road over McDonald Tap Drain, Community of Dover, Amendment to Traffic and Parking By-law 245-2004
- (iv) Removal of Bridge Weight Limit, Thirteenth Line over 18/19 Sideroad Drain, Community of Raleigh, Amendment to Traffic and Parking By-law 245-2004
- (v) Removal of Bridge Weight Limit, Victoria Road over McCargon Drain 2, Community of Howard, Amendment to Traffic and Parking By-law 245-2004

(c) Information Reports

- (i) Poverty Reduction Programs and Services

(d) Committee Reports

- (i) Drainage Board Recommendations from its meeting held on January 5, 2010
(to be approved)

Action – Council to advise the Clerk of any items to be removed from the Consent Agenda and placed aside for consideration and debate separately.

Motion – That the items listed on the Consent Agenda be approved as presented and that action be taken as required (excluding any items placed aside).

Action – Items placed aside will now be discussed

Councillor Crew requested that Item #9(c)(i) – Poverty Reduction Program and Services be placed aside for discussion.

Councillor Robbins moved, Councillor Vercoouteren seconded:

“That the items listed on the Consent Agenda be approved as presented and that action be taken as required, excluding those items placed aside.”

The Mayor put the Motion

Motion Carried

9(c)(i) – Poverty Reduction Programs and Services

MUNICIPALITY OF CHATHAM-KENT

HEALTH AND FAMILY SERVICES

ONTARIO WORKS

INFORMATION REPORT

TO: Mayor and Members of Council

FROM: Valerie Colasanti
Director, Ontario Works

DATE: January 15, 2010

SUBJECT: Poverty Reduction Programs and Services

This report is for the information of Council.

BACKGROUND

In 2008, the Ministry of Children and Youth Services released its poverty reduction strategy entitled “*Breaking the Cycle*”. The strategy commits to reducing child poverty by 25 percent over five years. The strategy provides a strong foundation for action and acknowledges the important role played by municipalities in developing effective and innovative poverty-reduction solutions for their communities.

Community agencies and the Municipality have been engaged in anti-poverty actions for many years. However, only recently has Chatham-Kent begun the formal development of a comprehensive anti-poverty strategy. In June 2008, the Chatham-Kent Prosperity Roundtable (Roundtable on Poverty Reduction) was formed. Presently the Roundtable is co-chaired by the United Way of Chatham-Kent and the Municipality of Chatham-Kent Ontario Works Division. Activities to date have focused on developing a profile of poverty in Chatham-Kent and an understanding of the depth and breadth of existing community action. Council received a report from the Prosperity Roundtable on September 14, 2009, which outlined the history and role of the Roundtable and provided statistical data on poverty in Chatham-Kent.

While the Municipality plays a critical role in reducing local poverty, it is equally important to recognize that all facets of the Chatham-Kent community (i.e. businesses, agencies, faith-based groups, families) are engaged to varying degrees in combating

poverty. As a result of the community's combined efforts there are numerous processes at work and different levels and configurations of intervention by various players. All are needed and immensely valuable to the citizens of our community.

COMMENTS

The Health and Family Services department completed a mapping exercise to document the existing resources, programs and services the Department utilizes in combating poverty. The purpose of this internal mapping exercise had multiple objectives, including:

- Documenting Health and Family Services department contributions to poverty reduction;
- Identifying department links and partnerships with external/community poverty reduction efforts;
- Showcasing unique approaches, programs and services, customized to local circumstances;
- Documenting mainstream approaches, program and services, and
- Identifying service and funding gaps.

The mapping exercise identified 90 programs and services administered, managed and delivered by the Health and Family Services department that contribute to poverty reduction and are listed in detail in the attached report "*A Summary of Poverty Reduction Programs & Services of the Health and Family Services Department*" (Appendix A). Full detail of the programs are available at <http://www.chatham-kent.ca/council+and+administration/mayor+council+and+cao/council+meetings/2010/February+8+2010.htm> Council will note that significant effort is being made to move program design and delivery away from simple alleviation of poverty to a prevention and prosperity development model.

While it is generally accepted that the Health and Family Service department plays a major role in municipal anti-poverty strategies, other departments are also key contributors. In collaboration with business, education stakeholders and individuals, economic development plays a key role in the development and implementation of workforce development strategies. Recreation programs are instrumental in improving children's behaviour, social and academic competencies, physical and emotional health. Many other departments also contribute through special projects, which build community capacity. The next steps in completing the mapping exercise will be to document the contributions of all of the municipal departments in combating poverty, as well as documenting all of the contributions made by the community. Once that information is gathered the community can begin to develop a comprehensive anti-poverty strategy that will help to increase awareness of the incidence and the consequences of poverty and help to develop, coordinate and integrate local actions and evaluate local impacts.

CONSULTATION

The Director of Public Health, Director of Children's Services, Director of Senior Services, Director of Social Housing and the General Manager of Health and Family Services were consulted.

FINANCIAL IMPLICATIONS

There are no financial implications. All current poverty reduction strategies are within approved budgets. Any strategies to address identified gaps in service will be brought forward through normal budget processes.

As poverty prevention and prosperity development strategies are fully implemented, social, health, education and judicial costs will be reduced.

Prepared by:

Reviewed by:

Valerie Colasanti, B.A.
Director, Ontario Works

Lucy Brown, R.N., B.A.
General Manager
Health and Family Services

Councillor Crew asked how Ontario Works are managing to develop strategies for the “Breaking the Cycle”, Poverty Reduction Program, knowing that developing strategies takes a resource person. The Director of Ontario Works stated that they are completing the mapping exercises for Health and Family Services and will continue to do the mapping for the remainder of the municipal division by staff within those divisions. The United Way has hired an intern to go out to all the agencies and to help with the mapping exercise, hoping to receive further funding for the intern to assist with developing the strategy.

Councillor Crew asked what other communities are doing with reduction poverty strategies. The Director of Ontario Works stated that most communities have similar groups, some receiving funding from private sectors as well as the municipality.

Councillor Crew moved, Councillor Faas seconded:

“That the Poverty Reduction Programs and Services report be received for information.”

The Mayor put the Motion

Motion Carried

10. NOTICES OF MOTION

- (a) Presentation of New Notices of Motions

There were no new Notices of Motion.

11. TENDER AWARDS

- (a) Tender Award Contract T09-238 – Rehabilitation of Sixth Line Bridge over Raleigh Plains Drain, Community of Raleigh, Municipality of Chatham-Kent

MUNICIPALITY OF CHATHAM-KENT

INFRASTRUCTURE AND ENGINEERING SERVICES

ENGINEERING AND TRANSPORTATION DIVISION

TO: Mayor and Members of Council

FROM: Stephen Jahns, P.Eng.
Manager, Infrastructure and Transportation
Engineering and Transportation Division

DATE: January 22, 2010

SUBJECT: Tender Award: Contract T09-238
Rehabilitation of Sixth Line Bridge over Raleigh Plains Drain
Community of Raleigh, Municipality of Chatham-Kent

RECOMMENDATIONS

It is recommended that:

The tender in the amount of \$ 938,277.59 (\$ 893,597.70 plus 5% GST) for the work associated with Contract T09-238 Rehabilitation of Sixth Line Bridge over Raleigh Plains Drain be awarded to Intrepid General Limited of Chatham, Ontario.

The Treasurer issue and sell debentures to raise funds to cover the cost of this project.

Pending the sale of the debentures, the Mayor and Treasurer be authorized to borrow temporary funds, as may be required, in order to meet the payments due to vendors.

BACKGROUND

This contract consists of the rehabilitation of the following bridge structure (originally constructed circa 1945) found within the Municipality of Chatham-Kent Bridge and Culvert Inventory:

Sixth Line Bridge over Raleigh Plains Drain
Community of Raleigh
Bridge TMS 4688184N17399054E

Bi-annual inspections have been conducted by the Municipality of Chatham-Kent (as legislated under the *Public Transportation and Highway Improvement Act*) to continually monitor the condition of the structure and to ensure public safety. As of the last legislated inspection, the subject structure was documented as illustrating continued overall deterioration and warranting rehabilitation.

COMMENTS

Engineering and Transportation Division charged Dillon Consulting with the task of preparing recommendations regarding the rehabilitation of the subject structure. Dillon Consulting reviewed the structure to ensure continued safe use by the general public while developing a plan for the structure. Due to the state of the structure's deterioration, a 14 / 25 / 35 tonne restrictive load posting was imposed pending rehabilitation of the structure.

A Public Information Centre was held in December in the Community of Chatham. The purpose of this meeting was to update and inform area residents as to the proposed works associated with this structure.

The project was let for competitive public tender in December of 2009. The Purchasing Officer received and opened tenders for the work on January 21, 2010. The tender results were as follows:

Tender Results Contract T09-238 Rehabilitation of Sixth Line Bridge over Raleigh Plains Drain Community of Raleigh, Municipality of Chatham-Kent		
Base Rank	Bidder and Location	Tender Amount (incl. GST)
1	Intrepid General Limited – Chatham, Ontario	\$ 938,277.59 – Note A
2	Front Construction – Windsor, Ontario	\$ 968,585.55 – Note A
3	Facca Incorporated – Ruscom, Ontario	\$ 1,021,440.00
4	Elmara Construction – Oldcastle, Ontario	\$ 1,170,620.63 – Note A
5	Amico Design Build Incorporated – Oldcastle, Ontario	\$ 1,195,000.00
6	Pupatello & Sons – Windsor, Ontario	\$ 1,250,760.00 – Note A
7	Signature Contractors – Windsor, Ontario	\$ 1,500,164.82

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Work may begin anytime after award and execution of the necessary agreements. Under the requirements of the contract, all work associated with this contract must be completed by August 30, 2010. Department of Fisheries and Oceans (DFO) requirements prohibit “in water work” between March 15th and June 30th of each calendar year.

Signage will be posted at the subject structure in advance of mobilization to advise residents of the duration of the construction period.

The impact of this contract on area traffic flow was discussed at the Public Information Centre. Due to geometric constraints and to facilitate the nature of the work, the entire site will be closed to vehicular and pedestrian traffic for the duration of the work. Signage will be posted at the subject structure in advance of mobilization to remind residents of the duration of the construction period.

COMMUNITY STRATEGIC PLAN

The recommendations in this report support the following objectives and strategic directions:

A. Health – We are a healthy community

A1: Provide sufficient capacity to sustain community health and economic growth

B. Economy – We are a prosperous community

B3: Maintain and enhance new and existing infrastructure to support economic and smart growth opportunities

Desired Outcomes

Provide safe, accessible, convenient and efficient public transportation
Support new infrastructure investments and modernize existing infrastructure

The recommendations will not adversely impact on the remainder of the Community Strategic Plan.

CONSULTATION

The Tenders were opened by the Purchasing Officer and reviewed by the Tendering Committee comprised of the Purchasing Officer, Corporate Services, the Director, Financial Services/Treasurer, Corporate Services and the Director, Engineering and Transportation Division of Infrastructure and Engineering Services.

FINANCIAL IMPLICATIONS

Dillon Consulting has reviewed the tenders and notes that they are complete in all respects. Project fees (consultant fees, costs of construction, etc.) associated with this lifecycle contract will be funded through the Bridge Lifecycle Budget. The current project is summarized in the following table:

Financial Implications Contract T09-238 Rehabilitation of Sixth Line Bridge over Raleigh Plains Drain Community of Raleigh, Municipality of Chatham-Kent		
A) Project Costs	Recommended Tender	\$ 938,277.59
	Engineering – Design	\$ 58,000.00 ^A
	Engineering – Contract Administration	\$ 105,000.00 ^A
	Geotechnical / Material Testing Allowance	\$ 20,000.00 ^A
	Less GST Rebate 5%	\$ (44,679.89) ^B
	Total Current Project Costs	\$ 1,076,597.70
B) Expenditures to Date	2009 Bridge Lifecycle Funding	\$ 12,000,000.00
	Less Previously Approved Projects:	
	T09-145 Rehabilitation of Bear Line Bridge over McFarlane Drain	\$ (665,575.00)
	T09-137 Replacement of 4 th Line Bridge over Barton Drain	\$ (217,900.00)
	T09-153 Rehabilitation of Princess Street Bridge	\$ (1,744,390.00)
	T09-155 Thirteenth Line over Flook & Hinton Drain	\$ (531,982.00)
	T09-153 Middle Line over King & Whittle Drain	\$ (606,300.00)
	T09-152 Snye Road over McDonald Tap Drain	\$ (597,725.60)
	T09-170 Mull Road over McGregor Creek	\$ (698,150.02)
	T09-215 Bridge Beam Repairs	\$ (106,850.00)
	T09-210 Murray Street Bridge Roadway Traffic Gate Replacements	\$ (188,141.00)
	T09-158 Seventh Line Bridge over Waddick Drain	\$ (594,617.75)
	T09-172 Thirteenth Line over 18/19 Sideroad Drain	\$ (413,180.00)
	T09-198 Canal Street over Thompson Paulus Drain	\$ (350,000.00)
	T09-224 Victoria Road over McCargon Drain	\$ (223,122.04)
	T09-131 Talbot Trail Bridge Replacements	\$ (1,350,250.00)
	T09-197 Jeannette's Creek Road Bridge over Forbes	\$ (411,900.00)
	T09-177 Reconstruction of Oldfield Line Maxwell Drain	\$ (284,800.00)
	T09-221 Prairie Siding Bridge – MES Upgrades	\$ (911,000.00)
	T09-194 Base Line Bridge – MES Upgrades	\$ (205,103.00)
T09-242 Coutts Line Bridge over King & Whittle Drain	\$ (350,439.00)	
	Less Current Project:	
T09-242 Rehabilitation of Sixth Line Bridge over Raleigh Plains Drain	\$ (1,076,597.70)	
	2009 Bridge Lifecycle Balance Remaining	\$ 471,976.89
C) Funding Opportunities	Subsidy Received from Federal Gas Tax:	
	T09-146 Bear Line Bridge over McFarlane Drain	\$ 500,000.00 ^C
	T09-153 Middle Line over King & Whittle Drain	\$ 606,300.00 ^C
	T09-198 Canal Street over Thompson Paulus Drain	\$ 350,000.00 ^C
	COMRIF Funding:	\$ 0.00
	Infrastructure Stimulus Funding:	
	T09-153 Princess Street Bridge	\$ 1,162,926.67 ^D
T09-238 Sixth Line Bridge over Raleigh Plains Drain	\$ 717,731.80 ^D	
	Total Funding Opportunities to Date	\$ 3,336,958.48
D) Summary	Net Potential Impact of Current Project on 2009 Bridge Lifecycle Funding	\$ 358,865.90
<p>Note A: Costs identified by consultant are estimated budgets only and subject to change based on actual hours required to undertake and complete work.</p> <p>Note B: GST rebate calculated on tender price only – consultant fees shown are already exclusive of GST</p> <p>Note C: This project is being funded through a contribution from the Transfer of Federal Gas Tax Revenues Under the New Deal for Cities and Communities Agreement as administered by AMO.</p> <p>Note D: Project will be funded through the Infrastructure Stimulus Fund with equal funding contributions by the Federal, Provincial and Municipal Governments.</p>		

Prepared by:

Reviewed by:

Stephen Jahns, P.Eng.
Manager, Infrastructure and Transportation
Engineering and Transportation Division
Infrastructure and Engineering Services

Gary Northcott, P. Eng.
Director
Engineering and Transportation Division
Infrastructure and Engineering Services

Reviewed by:

Leo Denys, P. Eng.
General Manager
Infrastructure and Engineering Services

Councillor Vercouteren moved, Councillor Stirling seconded:

“That

1. The tender in the amount of \$ 938,277.59 (\$ 893,597.70 plus 5% GST) for the work associated with Contract T09-238 Rehabilitation of Sixth Line Bridge over Raleigh Plains Drain be awarded to Intrepid General Limited of Chatham, Ontario.
2. The Treasurer issue and sell debentures to raise funds to cover the cost of this project.
3. Pending the sale of the debentures, the Mayor and Treasurer be authorized to borrow temporary funds, as may be required, in order to meet the payments due to vendors.”

The Mayor put the Motion

Councillor	Yes	No	Councillor	Yes	No
Brown	x		Pickard	x	
Clarke	x		Pinsonneault	x	
Crew	x		Robbins	x	
Faas	x		Stirling	x	
Fluker	x		Sulman	x	
Gilbert	Absent		Vercouteren	x	
Herman	x		Weaver	x	
King	x		Mayor Hope	x	
McGregor	x		Total	17	0
Parsons	x				

Motion Carried

12. CHIEF ADMINISTRATIVE OFFICE

(a) Community Partnership Fund – 2010 Funding Recommendations

MUNICIPALITY OF CHATHAM-KENT

CHIEF ADMINISTRATIVE OFFICE

PARTNERSHIP DEVELOPMENT SERVICES

TO: Mayor and Members of Council

FROM: Christine Dudley
Community Development Analyst

DATE: January 26, 2010

SUBJECT: Community Partnership Fund – 2010 Funding Recommendations

RECOMMENDATIONS

It is recommended that:

1. 21 applications – as endorsed by the 2010 Community Partnership Fund (CPF) Review Committee - be approved under the CPF **Mainstream** component for a

total of \$125,012.79 in funding against gross project costs of \$497,972.76.

2. 20 applications – as endorsed by the 2010 CPF Review Committee – be approved under the CPF **Festivals & Events** component for a total of \$78,473.58 in funding against gross project costs of \$465,123.15.

BACKGROUND

The Community Partnership Fund (CPF) was established by Council in 2000. It is a grant program which uses matching funding to promote community development projects within Chatham-Kent. The annual CPF program consists of two components – Mainstream and Festivals & Events. Since its inception in 2000 the CPF has leveraged \$2,073,861.64 in municipal investment into \$7,969,298.87 worth of community development projects (inclusive of the projects referred to in this report), and has encouraged widespread civic engagement and community improvement.

The 2010 round of the CPF has a total base budget amount of \$175,000 comprised of \$125,000 for the Mainstream component and \$50,000 for the Festivals and Events component. The grant limit is \$10,000 for Mainstream and \$5,000 for Festivals and Events.

COMMENTS

The 2010 round of the CPF opened in October, 2009 with a widely advertised call for applications. The application deadline was set for December 11, 2009. By the expiry of that deadline 81 applications had been received, 47 under the Mainstream component and 34 under Festivals & Events. In total, those 81 applications sought \$436,187.34 in funding against gross project costs of \$2,613,743.78.

On January 14, 18, and 20, 2010 the CPF Review Committee (CPFRC) met to review and consider each application received. As a result of that review 41 applications are recommended for funding (as set out in more detail below).

In conducting its review of the applications received and making the funding recommendations set out in this report the CPFRC proceeded on the assumption that it had a total of \$238,463.72 available for distribution. This sum is broken down as follows:

- \$125,000 in base funding for the Mainstream component;
- \$50,000 in base funding for the Festivals & Events component;
- \$34,977.35 in Social Assistance Restructuring (SAR) funding, applied to both Mainstream (10) and Festivals and Events (1) Projects and;
- \$28,486.37 in accumulated roll-overs, \$12.79 of which was applied to the Mainstream component, \$28,473.58 of which was applied to the Festivals and Events component

All told, \$154,990.17 was available for distribution under the Mainstream component (comprised of \$125,000 in base funding, \$29,977.38 in SAR funding and \$12.79 in accumulated roll-overs) and \$83,473.58 was available for distribution under the Festivals & Events component (comprised of \$50,000 in base funding, \$5,000 in SAR funding and \$28,473.58 in accumulated roll-overs), and the funding recommendations made in this Report are based on those amounts.

The CPFRC recommends the 21 projects set out in Table 1 below for funding under the Mainstream component (exclusive of SAR-funded projects) for a total of \$125,012.79 in funding against gross project costs of \$497,972.76.

Table 1

CPF Mainstream Funding Recommendations

No.	Name of Organization	Name Project	Project Budget (Gross)	Grant Recommended
				CPF Base Budget (\$)
		WARD 1		
1	Tilbury & District Historical Society	Lanoue House Restoration	\$132,800.00	\$10,000.00
2	Merlin Beautification Committee	Merlin Fire Hall Landscaping and Hanging Flower Baskets	\$834.46	\$417.23
3	Merlin Senior Citizens Friendship Club	Window replacement and counter top renewal	\$2,000.00	\$1,000.00
4	Merlin Parks and Recreation	Building Enhancements and Energy Efficiency	\$9,198.73	\$4,600.00
	Ward 1-Total Projects	SUBTOTALS:	\$144,833.19	\$16,017.23
		WARD 2		
5	Blenheim-Kent Golden Eagles Gymnastics Club	Gymnastics Equipment 2010	\$9,986.00	\$4,993.00
6	Historical Society of Blenheim & District	Microfiche reader/scanner/copier acquisition	\$12,760.00	\$6,380.00
7	Blenheim District Freedom Library & Military Museum	Display Cases	\$7,410.00	\$3,705.00
8	Royal Canadian Legion Branch 185	Window Replacement	\$13,750.00	\$6,875.00
	Ward 2 Total Projects:	SUBTOTALS:	\$43,906.00	\$21,953.00
		WARD 3		
9	Chatham-Kent Horse Club	Chatham-Kent Horse Club	\$20,651.84	\$10,000.00
10	Fairfield Museum and National Historic Site	Phase One, Part Two: Fairfield Revitalization Project	\$24,000.00	\$10,000.00
11	Ridgetown District Agricultural Society	Crystal Palace Project	\$19,503.75	\$9,751.88
	Ward 3-Total Projects:	SUBTOTALS:	\$64,155.59	\$29,751.88
		WARD 4		
12	Dover Centre Memorial Community Park (Est. 1946)	Dover Centre Memorial Park Softball Diamond Improvements	\$9,000.00	\$4,000.00
13	Dresden Rotary Club	South End Entrance Sign	\$14,000.00	\$7,000.00
14	Club de L'Amitie	Community entrance "Bienvenue" signs	\$104,742.00	\$6,550.00
	Ward 4-Total Projects:	SUBTOTALS:	\$127,742.00	\$17,550.00
		WARD 5		
15	Wallaceburg Beautification Team	Wallaceburg Waterfront Garden Revitalization	\$9,500.00	\$4,750.00
16	Canadian Belgian Dutch Club Inc.	60 th Anniversary CBD Rejuvenation	\$15,509.25	\$7,754.00
	Ward 5-Total Projects:	SUBTOTALS:	\$25,009.25	\$12,504.00
		WARD 6		

17	Brain Injury Association of Chatham-Kent	Improvements to the New Beginnings Club House	\$22,953.38	\$10,000.00
18	Kiwanis Club of Chatham-Kent Golden K	New Microphones for Kiwanis Theatre	\$2,079.49	\$1,039.75
19	Chatham Tennis Club	CTC Clubhouse and Court Upgrading	\$54,900.00	\$10,000.00
	Ward 6-Total Projects:	SUBTOTALS:	\$79,932.87	\$21,039.75
		ALL WARDS		
20	The C-K Singers	Purchase of a digital, portable piano	\$2,522.18	\$1,261.09
21	Ontario Senior Games Association-District 33A Chatham-Kent Senior Games	Needs for Chatham-Kent Senior Games	\$9,871.68	\$4,935.84
	All Wards-Total Projects:	SUBTOTALS:	\$12,393.86	\$6,196.93
	Total Projects:	SUBTOTALS:	\$497,972.76	\$125,012.79

Next, the CPFRC recommends the 20 projects set out in Table 2 below for funding under the Festivals & Events component, for a total of \$78,473.58 in funding against gross project costs of \$465,123.15.

Table 2

CPF Festivals & Events Funding Recommendations

No.	Name of Organization	Name Project	Project Budget (Gross)	Grant Recommended
				CPF Base Budget (\$)
		WARD 1		
1	Wheatley District Optimist Club	7 th Annual Wheatley Fish Festival	\$15,330.00	\$5,000.00
2	Wheatley Two Creeks Association	Two Creeks Summer Music Festival	\$12,000.00	\$3,000.00
	Ward 1 Total Projects:	SUBTOTALS:	\$27,330.00	\$8,000.00
		WARD 2		
3	Chatham-Kent Off-Shore Workers Appreciation Committee	Off-Shore Workers Appreciation Day	\$8,200.00	\$3,070.00
4	Buxton Historical Society	Homecoming 2010	\$29,070.00	\$4,165.00
5	Blenheim BIA	Cherryfest 2010	\$12,500.00	\$5,000.00
6	Blenheim & District Ministerial Association	Canada Day in the Park	\$11,400.00	\$3,000.00
	Ward 2 Total Projects:	SUBTOTALS:	\$61,170.00	\$15,235.00
		WARD 3		
7	Ridgetown Horse and Pony Show	Annual Ridgetown Light Horse and Pony Show	\$4,965.95	\$2,482.98
	Ward 3-Total Projects:	SUBTOTALS:	\$4,965.95	\$2,482.98
		WARD 4		
8	Dresden Sidestreets Youth Centre	7th Annual Community Street Dance	\$1,300.00	\$650.00
9	Selkirk History Faire	Selkirk History Faire	\$16,583.00	\$5,000.00
	Ward 4-Total Projects:	SUBTOTALS:	\$17,883.00	\$5,650.00
		WARD 5		
10	Wallaceburg Knights of Pythias	Wallaceburg Canada Day Celebrations	\$25,000.00	\$5,000.00
11	Shaun Shuisham's Kick It for Kids	Kick it For Kids 2010	\$15,340.00	\$2,500.00

	Ward 5-Total Projects:	SUBTOTALS:	\$40,340.00	\$7,500.00
		WARD 6		
12	Polkas in the Park	Polkas in the Park 2010	\$14,600.00	\$5,000.00
13	Historic Downtown Chatham BIA	Retrofest	\$45,995.00	\$5,000.00
14	CK On the Edge	CK On the Edge Festival	\$64,850.00	\$5,000.00
15	Kinsmen Club of Chatham	Kinsmen Food Fest/Harvestfest	\$11,000.00	\$3,000.00
16	CK Dances	Dances in the Park	\$10,000.00	\$5,000.00
17	Centre Communautaire de Chatham-Kent La Girouette	Chatham en francais sous les etoiles (Chatham in French under the stars)	\$81,403.00	\$2,500.00
18	Cultural Coalition of Chatham-Kent on behalf of the Canada D'eh Organizing Committee	Canada D'eh	\$35,000.00	\$5,000.00
	Ward 6-Total Projects:	SUBTOTALS:	\$262,848.00	\$30,500.00
		ALL WARDS		
19	Chatham-Kent Children's Water Festival	4th Annual Chatham-Kent Children's Water Festival	\$42,375.00	\$5,000.00
20	Kent Historical Society	2010 Doors Open Chatham-Kent	\$8,211.20	\$4,105.60
	All Wards Total Projects	SUBTOTALS:	\$50,586.20	\$9,105.60
	Total Projects		\$465,123.15	\$78,473.58

Finally, as referred to above, \$34,977.35 from the Social Assistance Restructuring (SAR) fund was added to the funds available for distribution under both the Mainstream and Festivals and Events components. The SAR is a provincially administered program intended to assist low income families and children. Eleven applications, which meet both the CPF criteria and the SAR program parameters, are being funded from the SAR program, for a total of \$34,977.35 in funding against gross project costs of \$78,008.20 as set out in Table 3 below.

Table 3

CPF Mainstream and Festivals and Events Funding Recommendations (SAR)

No.	Name of Organization	Name Project	Project Budget (Gross)	Grant Recommended
				SAR (\$)
1	Blenheim Youth Centre	BYC Attic Insulation	\$3,260.25	\$1,630.13
2	Scouts Canada – CK-Camp Catariqui	Tasks Initiative Course Design and Construction	\$5,862.50	\$2,930.00
3	The Society of St. Vincent De Paul Camp	Furniture, Fans and Paint	\$10,961.00	\$5,480.00
4	Dresden Christian Reformed Church	Let's Cook Expansion	\$6,250.00	\$3,125.00
5	Wallaceburg Minor Baseball	Kinsmen Park Lighting and Pavilion Upgrade	\$10,893.07	\$5,446.54
6	East Side Pride of Chatham-Kent Community Association	Orville Wright Swimming Sponsorship	\$3,200.00	\$1,600.00
7	Optimist Club of Chatham	CK Youth Festival	\$17,200.00	\$5,000.00
8	Community Living Chatham-Kent	RESPECT	\$10,850.00	\$5,000.00
9	Children's Treatment Centre of Chatham-Kent	Fitness Fits ALL Kids-Adapted Sports Equipment Resource	\$5,000.00	\$2,500.00

10	Ontario SPCA Kent Branch	Summer Animal Youth Educator Program	\$2,031.38	\$1,015.68
11	Chatham-Kent Block Parent Program Inc.	Community Outreach Program	\$2,500.00	\$1,250.00
	Total Projects:	SUBTOTALS:	\$78,008.20	\$34,977.35

COMMUNITY STRATEGIC PLAN

The recommendations in this report have the potential to support all of the objectives and strategic directions of the Community Strategic Plan.

CONSULTATION

These recommendations were reviewed and are supported by the 2010 CPF Review Committee. The 2010 CPF Review Committee consists of the following members:

Community Development Analyst, Partnership Development, Chief Administrative Office (Chair)

Manager, Partnership Development, Chief Administrative Office

Coordinator, Community Strategic and Corporate Plans, Chief Administrative Office

Financial Analyst, Corporate Services

Director, Ontario Works, Health and Family Services

Manager, Culture and Special Events, Community Development and Planning Services

Supervisor, Recreation Facilities, Community Development and Planning Services

Supervisor, Chatham Parks, Community Development and Planning Services

Communities In Bloom Coordinator, Community Development and Planning Services

Coordinator, Branch and Children's Services, Community Development and Planning Services

Director, Public Works North, Infrastructure and Engineering Services

Service/Commercial Coordinator, Community Development and Planning Services

Manager, Licensing Services, Community Development and Planning Services

FINANCIAL IMPLICATIONS

The financial implications of the recommendations made in this report are fully discussed in the Comments section above.

Prepared by:

Reviewed by:

Christine E. Dudley
Community Development Analyst

Larry M. Najjar, B.J., L.L.B.
Manager, Partnership Development

Reviewed by:

Rob Browning
Chief Administrative Officer

Councillor Faas moved, Councillor Herman seconded:

“That

- 1. 21 applications – as endorsed by the 2010 Community Partnership Fund (CPF) Review Committee - be approved under the CPF *Mainstream* component for a total of \$125,012.79 in funding against gross project costs**

of \$497,972.76.

2. **20 applications – as endorsed by the 2010 CPF Review Committee – be approved under the CPF *Festivals & Events* component for a total of \$78,473.58 in funding against gross project costs of \$465,123.15.”**

Councillor Brown asked administration to advise the local Councillors of unsuccessful groups so they know who had applied but were unsuccessful.

In response to a question by Councillor McGregor, Christine Dudley, Community Development Analyst provided an overview of the selection criteria. Councillor McGregor questioned how the public is notified when it is time to submit applications. The Development Analyst stated that they have an email database of all groups who received or applied for funding in the past and the program is also advertised in all local newspapers. Information meetings are held on three different occasions, where they invite groups to information sessions regarding the application.

Councillor Fluker asked how many applications were unsuccessful this year. The Development Analyst stated that they received 81 applications in total and 26 applications were unsuccessful.

Mayor Hope questioned the Ribfest application. The Development Analyst stated that within the festival and events granting priorities and guidelines, it clearly states in the restrictions that fundraising activities cannot be funded.

Councillor Pickard declared a conflict of interest as he is a member of the Sunrise Rotary Club.

The Mayor put the Motion

Councillor	Yes	No	Councillor	Yes	No
Brown	x		Pickard	Conflict	
Clarke	x		Pinsonneault	x	
Crew	Conflict		Robbins	x	
Faas	x		Stirling	Conflict	
Fluker	x		Sulman	x	
Gilbert	Absent		Vercouteren	x	
Herman	x		Weaver	x	
King	x		Mayor Hope	x	
McGregor	x		Total	14	0
Parsons	x				

Motion Carried

13. COMMUNITY DEVELOPMENT AND PLANNING SERVICES

- (a) Chatham-Kent Accessibility Advisory Committee 2010-2011 Accessibility Report and Terms of Reference

MUNICIPALITY OF CHATHAM-KENT

COMMUNITY DEVELOPMENT AND PLANNING SERVICES

COMMUNITY SERVICES – RECREATION FACILITIES

TO: Mayor and Members of Council

FROM: Jane McGee, Facilities Supervisor
Recreation Facilities

DATE: January 22, 2010

SUBJECT: Chatham-Kent Accessibility Advisory Committee
2010-2011 Accessibility Report and Terms of Reference

RECOMMENDATION

It is recommended that:

The Chatham-Kent Accessibility Advisory Committee's 2010-2011 Accessibility Report be approved.

BACKGROUND

On December 2, 2002, Council approved the creation of an Accessibility Advisory Committee. The Committee has been working to address issues related to accessibility and to meet the responsibilities and requirements of the Act.

On June 13, 2005, the Accessibility for Ontarians with Disabilities Act was given Royal Assent.

The legislation is: "An Act respecting the development, implementation and enforcement of standards relating to accessibility with respect to goods, services, facilities, employment, accommodation, buildings and all other things specified in the Act for persons with disabilities."

The Act is designed so that municipalities, hospitals, schools boards, colleges and universities, public transportation providers, government ministries and agencies, the private sector and people with disabilities can take part in making Ontario a more accessible province.

There are a number of municipal obligations under the Act including the following:

All municipalities are required to prepare accessibility plans, make them available to the public, and consult with persons with disabilities.

Municipalities of 10,000 or more residents are required to establish accessibility advisory committees and the majority of members must have a disability.

COMMENTS

Barriers for people with disabilities take many forms. The Municipality recognizes that the growth and prosperity of the community are founded on the diversity of its economy and vibrancy of its people – this includes people with varying abilities. The Committee, along with Council's leadership, and the assistance of municipal staff work together to understand the broad range of disabilities that exist. This includes knowledge of the barriers that are present for people with varying abilities. Making Chatham-Kent accessible is an on-going process. The Municipality works within its resources and priorities to eliminate or identify accessibility barriers in municipal buildings.

Administration reviewed and updated the 2010-2011 Accessibility Report, found in Attachment A, which reflects the initiatives that have been completed and future steps to be taken by municipal departments to remove and prevent barriers in municipally-owned facilities. The Committee created Terms of Reference to define the parameters of its responsibilities to fulfill the aims of the Act found in Attachment B.

Creating a community that is barrier-free benefits all residents and visitors to Chatham-Kent. The investment of time, resources, and funds that the Municipality makes toward the elimination of barriers will benefit the community today and tomorrow.

COMMUNITY STRATEGIC PLAN

The recommendation in this report supports the following objectives and strategic directions:

A: Health - We are a healthy community

A1: Provide sufficient capacity to sustain community health and economic growth

Desired Outcomes/Proposed Activities

Provide safe, accessible, convenient and efficient public transportation

The recommendation in this report will not adversely impact on the remainder of the Community Strategic Plan.

CONSULTATION

The chairperson of the Chatham-Kent Accessibility Advisory Committee has reviewed the Terms of Reference and Accessibility Report.

All municipal departments reviewed the Accessibility Report and updated the initiatives in their specific departments.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the approval of the Chatham-Kent Advisory Committee's Accessibility Report. The accessibility of municipally-owned buildings will be further researched and the projects that are identified will be brought back to Council for consideration.

Prepared by:

Jane McGee, Facilities Supervisor
Recreation Facilities

Reviewed by:

Don Shropshire, General Manager
Community Development & Planning Services

Reviewed by:

Evelyn Bish, Director
Community Services

Reviewed by:

Rob Browning
Chief Administrative Officer

Councillor Crew moved, Councillor King seconded:

“That

The Chatham-Kent Accessibility Advisory Committee’s 2010-2011 Accessibility Report be approved.”

Councillor Crew stated that this committee has been in place since 2005 and felt that

this group of citizens work at making things better in the community and have become very organized, accomplishing many goals. Councillor Crew recognized Jane McGee, Facilities Supervisor, support staff and committee members for the great work they have done.

Councillor Brown asked if making the washrooms in the Ridgetown Youth Centre accessible could be a priority rather than the entrance doors. The Facilities Supervisor explained that structural changes to the building need to be planned for in the lifecycle budget. The automatic door openers are less of a financial burden and can be paid for through the operating budget. Councillor Brown agreed that it is a work in progress.

Councillor Fluker questioned whether or not there is a separate budget for accessibility issues. The Facility Supervisor said there is a small amount in the Municipal properties building area that has lifecycles monies put into it.

The Mayor put the Motion

Councillor	Yes	No	Councillor	Yes	No
Brown	x		Pickard	x	
Clarke	x		Pinsonneault	x	
Crew	x		Robbins	x	
Faas	x		Stirling	x	
Fluker	x		Sulman	x	
Gilbert	Absent		Vercouteren	x	
Herman	x		Weaver	x	
King	x		Mayor Hope	x	
McGregor	x		Total	17	0
Parsons	x				

Motion Carried

(b) New Programming and Contract Staff in Economic Development Services

MUNICIPALITY OF CHATHAM-KENT

COMMUNITY DEVELOPMENT AND PLANNING SERVICES

ECONOMIC DEVELOPMENT SERVICES

TO: Mayor and Members of Council

FROM: Kathy Weiss, Director
Economic Development Services

DATE: January 25, 2010

SUBJECT: New Programming and Contract Staff in Economic Development Services

RECOMMENDATIONS

It is recommended that:

1. 2.5 contracted employees be engaged to complete the development of the immigration integration strategy funded 100% through the Local Immigration Partnership program.

2. One contracted employee be engaged to complete the co-ordination of Southwest Region's War of 1812 events 100% funded through the Provincial Tourism Development Fund.

BACKGROUND

The office of Economic Development Services has incorporated three new initiatives into activities for 2010 that involve the hiring of additional resources that will be managed by economic development staff. Two of these programs are related to immigrant attraction and retention that were applied for in 2009 under former management. The third program relates to the War of 1812 program and is in partnership with the City of Windsor. Details are as follows:

Local Immigration Partnerships (LIP)

At its meeting on January 29, 2007, Chatham-Kent Council adopted four strategic directions and accompanying goals, which were set during the strategic planning forums that took place on January 18 and 19, 2007.

On November 5, 2007, Economic Development Services brought forth a report to Council with a recommendation for a supplementary budget request in the amount of \$170,000 to establish a New Resident Attraction and Retention Program in order to fulfill Council's commitment to Strategic Direction #3. The recommendation was not approved.

On May 5, 2008, Economic Development Services responded to a Call for Proposal that was issued by Citizenship and Immigration Canada (CIC) in partnership with the Ontario Ministry of Citizenship and Immigration (MCI) to strengthen the role of local and regional communities in serving and integrating immigrants through Local Immigration Partnerships (LIP).

Local Immigration Partnerships will provide a collaborative framework and facilitate the development and implementation of sustainable local and regional solutions for successful integration of immigrants to Ontario. LIP's seek to help communities put immigration on their overall planning agenda in order for communities to benefit from the successful social and economic integration of new immigrants.

Community Immigrant Retention in Rural Ontario (CIRRO)

CIRRO is a project designed to respond to rural communities growing needs to deal with the issue of human capital decline. The project seeks to undertake collaborative research with rural communities to build immigrant attraction capacity based on best practices modeling and dissemination, and knowledge mobilization. The project will enhance the capacity of the selected communities to attract, integrate and retain newcomers to Ontario to sustain the economic growth.

In 2009, the Ministry of Agriculture, Food and Rural Affairs (OMAFRA) awarded three communities (North Bay, Brockville and Chatham-Kent) international interns to work on the CIRRO initiative. A Community Economic Development Specialist heading up the program through the Rural Community Economic Development Branch of OMAFRA arranged with the above municipalities to house the intern within their Economic Development Offices with the expectation that the Acting Director, Economic Development Services would provide management and direction to the intern.

The intern position is a Provincial employee with a term of five months ending May 18, 2010.

1812 Project Facilitator

The 200th Anniversary of the War of 1812 is fast approaching, with all levels of government on both sides of the border aiming to commemorate this pivotal event. The commemoration and expected celebrations will provide Ontario with a unique opportunity to elevate its profile and increase tourism over an extended period. With the establishment of Provincial Bi-centennial Committees across the Province, work has begun to develop plans and budgets, coordinate strategies and facilitate events.

Currently there are six regions of Ontario that have been identified by the Ministry of Tourism Investment and Development office as having significant, authentic tourism potential for this Province-wide celebration. Chatham-Kent and Windsor-Essex County have been identified as one of the six regions (Southwest Region) that have the potential to draw a significant number of tourists for the commemorations beginning 2012-2015.

COMMENTS

Local Immigration Partnerships (LIP)

On January 15, 2010, Economic Development Services was notified that the 2008 LIP application had been approved and included 100% financial support for 2.5 FTE's and all expenses related to administration and programming. While the original application proposed that a Memorandum of Understanding assigning the responsibility for the completion of the Project Work Plan to the Cultural Coalition of Chatham-Kent, the final approval was contingent on the Municipality of Chatham-Kent agreeing to accept accountability for overall project management, including the accountabilities associated with project accounting functions, determining progress toward milestones, ensuring achievement of deliverables, timely completion of reporting requirements, execution of contract, oversight of human resource processes and liaison with other municipal departments as required in order to achieve goals.

The program is scheduled for one year running from April 1, 2010 to March 31, 2011 with the expectation of a two year extension. A full-time Project Manager will be hired with the role of carrying out the expectations noted above and will report to the Director, Economic Development Services. As well, a Labour Market Settlement Strategist to carry out the research and program development along with a part-time administrator will also be hired who will report directly to the Program Manager.

Community Immigrant Retention in Rural Ontario (CIRRO)

In November 2009, the Director, Economic Development was contacted by the Community Economic Development Specialist to discuss the program and the expectations of the Municipality as it relates to the management of the International Intern and the program work plan. Applications had been received and interviews took place in early December, 2009 with the intern starting work on December 18, 2009.

Through consultation with the General Manager, Community Development and Planning Services it was determined that the focus of the Director, Economic Development Services needed to remain on the main priorities of economic development which included realigning the department, understanding the Economic Development strategy, getting acquainted with the community etc. As a result, a meeting took place with the Cultural Coalition of Chatham-Kent who agreed to assist and oversee the work plan for the program while the overall supervision remained under the Director, Economic Development Services.

The following lists the key responsibilities and deliverables for the intern:

1. Developing resources based on the initiative findings and the track record from other successful communities

2. Outreach to the key stakeholders in the case study community to help them build their capacity
3. Catalyze collaboration amongst key players at the government level, municipality, community, and rural-urban organizations
4. Generate input to program policy and development
5. Documentation and evaluation for potential scale up

Currently, the intern is located with the Cultural Coalition of Chatham-Kent and reports weekly to the Director, Economic Development Services with progress updates.

1812 Project Facilitator

Community stakeholders in the Southwest Region with an interest in telling the story of the role of the Southwest in the War of 1812 have been meeting informally as a committee for over two years. These stakeholder discussions have centred on creating new experiences, revitalizing existing attractions and experiences, and leaving legacies that will continue to entice visitors beyond the bi-centennial.

Despite the enthusiasm and best intentions of stakeholders, it became clear that there is a need for an identified organizational structure and business plan. As a result, the Committee requested and received financial assistance from the Provincial Tourism Development Fund to hire a Project Facilitator for a one-year period. The following chart illustrates the budget that includes required contributions from the Southwest Committee:

Organization	Cash	In-Kind	Comments
Province of Ontario	\$50,000		Salary for Project Facilitator
City of Windsor	\$15,000		Office equipment, marketing travel/meeting expenses, education and training
Municipality of Chatham-Kent		\$13,000	Office space (Tilbury Municipal Centre), hiring, training, supervision

The 1812 Project Facilitator will work under the direction of the provincially appointed tourism leads in Windsor Essex and Chatham-Kent to bring together all interested groups and partners to establish a Southwest 1812 Bicentennial Alliance. This group will oversee and coordinate the many activities organized by many historical groups and legacy projects from across the region.

CONSULTATION

No consultation was required for this report

FINANCIAL IMPLICATIONS

The cost of \$4,000 will be incurred for the CIRRO program as contribution for administrative and office support. This expense will be paid through the Economic Development Services budget.

It should be understood that the grant funding is contingent upon Council approval of the recommendations.

Prepared by:

Reviewed by:

Kathy Weiss, Director
Economic Development Services

Don Shropshire, General Manager
Community Development & Planning Services

Reviewed by:

Rob Browning
Chief Administrative Officer

Councillor Stirling moved, Councillor Weaver seconded:

“That

- 1. 2.5 contracted employees be engaged to complete the development of the immigration integration strategy funded 100% through the Local Immigration Partnership program.**
- 2. One contracted employee be engaged to complete the co-ordination of Southwest Region’s War of 1812 events 100% funded through the Provincial Tourism Development Fund.**

Councillor Vercouteren asked if there were any contract limits or terms to the funds being offered for these employees.

The Director of Economic Development Services stated that the Local Immigration Partnerships (LIP) Program, is for one year and for the Community Immigrant Retention in Rural Ontario (CIRRO) Program, ends in May. She stated that the LIP Program will be at arms length from the Economic Development Department and will be housed at the United Way Office as a part of their new Community Resource Centre . The War of 1812 position is a joint position Windsor Tourism and Chatham-Kent Tourism. The CIRRO grant is a four month contract which is at the United Way office.

Councillor Vercouteren asked about the 200th Anniversary of the War of 1812. The Tourism Development Coordinator explained that this event will be celebrated from 2012 to 2015. She stated that they have been working on the Bi-centennial for the past 4 years with the Province of Ontario. She expected that they will be celebrating this event in Chatham-Kent and Windsor/Essex in 2012 and 2013. The position is a one year contract position which will be renewed if more funding is received from the Province for a second year.

Councillor Sulman understood that when the 100% funding from the other levels of government is gone, our commitment ends at that point.

The Mayor put the Motion

Councillor	Yes	No	Councillor	Yes	No
Brown	x		Pickard	x	
Clarke	x		Pinsonneault	x	
Crew	x		Robbins	x	
Faas	x		Stirling	x	
Fluker	x		Sulman	x	
Gilbert	Absent		Vercouteren	x	
Herman	x		Weaver	x	
King	x		Mayor Hope	x	
McGregor	x		Total	17	0
Parsons	x				

14. CLOSED SESSION REPORTS

**COUNCIL CLOSED SESSION REPORT
February 8, 2010**

In attendance: Chair Tom McGregor, Mayor Hope, Councillors Brown, Clarke, Crew, Fluker, Herman, King, Parsons, Pickard, Pinsonneault, Robbins, Stirling, Sulman, Vercouteren and Weaver.

Not in attendance: Councillors Gilbert and Faas.

A disclosure of pecuniary interests was declared by Councillor Pickard on the security of the property of the Municipality re employment of family member.

During Closed Session of February 8, 2010, Council would report the following for approval:

Council directed administration on the following issues:

1. Proposed disposition of land by the Municipality.
2. An issue regarding the security of the property of the Municipality, and that includes personal matters about an identifiable individual.
3. Advice that is subject to solicitor-client privilege.

Added:

4. Council directed administration on a planning issue that was solicitor-client privileged.

Councillor McGregor moved, Councillor Stirling moved:

“That the February 8th, 2010 Closed Session report be received as given.”

The Mayor put the motion

Councillor	Yes	No	Councillor	Yes	No
Brown		x	Pickard	x	
Clarke	x		Pinsonneault		x
Crew	x		Robbins	x	
Faas	x		Stirling	x	
Fluker	x		Sulman	x	
Gilbert	Absent		Vercouteren	x	
Herman		x	Weaver	x	
King	x		Mayor Hope	x	
McGregor	x		Total	14	3
Parsons	x				

15. READING OF BY-LAWS

The Municipal Clerk reminded Council that by-laws 1-5 have been excluded as the

reports were deferred.

(a) FIRST READING

Councillor Robbins moved, Councillor Vercoouteren seconded:

“That the By-laws be taken as read for the first time.”

The Mayor put the Motion

Motion Carried

(b) SECOND READING

Councillor Robbins moved, Councillor Vercoouteren seconded:

“That the By-laws be taken as read for the second time.”

The Mayor put the Motion

Motion Carried

(c) COUNCIL TO GO INTO COMMITTEE, IF REQUIRED, TO DISCUSS BY-LAWS

(d) RESUMPTION OF COUNCIL

(e) THIRD AND FINAL READING

- i. By-law to amend Zoning By-law No. 216-2009 of the Municipality of Chatham-Kent (Martin & Valsta Kamensky) (Hansen #5897)
- ii. By-law to provide drainage work in the Municipality of Chatham-Kent for the Mills Drain – Blonde/Korpan Culvert (Community of Chatham Township) THIRD AND FINAL READING
- iii. By-law to provide for drainage work in the Municipality of Chatham-Kent for the Courtney Drain – Nywening and Myers Culverts (Community of Camden) THIRD AND FINAL READING
- iv. By-law to provide for drainage work in the Municipality of Chatham-Kent for the Carter Drain – Case Culvert (Community of Raleigh) THIRD AND FINAL READING
- v. By-law to provide for drainage work in the Municipality of Chatham-Kent for the Malott Diversion Drain Culverts (Community of Tilbury East) THIRD AND FINAL READING
- vi. By-law to amend By-law Number 245-2004 of the Municipality of Chatham-Kent (Bridge and Culvert Weight Limits – Middle Line over Powell Drain)
- vii. By-law to amend By-law Number 245-2004 of the Municipality of Chatham-Kent (Bridge and Culvert Weight Limits – Mull Road over McGregor Creek)
- viii. By-law to amend By-law Number 245-2004 of the Municipality of Chatham-Kent (Bridge and Culvert Weight Limits – Snye Road over McDonald Tap Drain)
- ix. By-law to amend By-law Number 245-2004 of the Municipality of Chatham-Kent

(Bridge and Culvert Weight Limits – Thirteenth Line over 18/19 Sideroad Drain)

- x. By-law to amend By-law Number 245-2004 of the Municipality of Chatham-Kent (Bridge and Culvert Weight Limits – Victoria Road over McCargon Drain 2)
- xi. By-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act
- xii. A By-law to establish certain user fees
- xiii. By-law to confirm proceedings of the Council of The Corporation of the Municipality of Chatham-Kent at its meeting held on the 8th day of February, 2010

Councillor King moved, Councillor Crew seconded:

“That the by-laws be read for a third time and finally passed.”

The Mayor put the Motion

Motion Carried

16. APPROVAL OF COMMUNICATION ITEMS

- (a) Approval of the February 8, 2010 Council Information Package
-

Staff Reports and Information

- (a) Letter to the Liquor Control Board of Ontario from Maggie Downey, Municipal Governance dated January 27, 2010 re Child-Can Hockey Tournament, February 19-21, 2010.
- (b) Letter to Mike Walters, YMCA of Chatham-Kent from Rob Browning, Chief Administrative Officer dated February 3, 2010 re Chatham-Kent Grant Payments.
- (c) Action Items from the February 1st, 2010 Council Meeting.

Correspondence From

- (a) Letter from Peter Hume, President, Association of Municipalities of Ontario to Mayor Randy Hope dated January 29, 2010 re Gas Tax Fund.

Councillor Herman moved, Councillor Vercoouteren seconded:

“That the February 8, 2010, 2009 Council Information Package be approved.”

The Mayor put the Motion

Motion Carried

17. NON-AGENDA BUSINESS

18. RESOLUTION COUNCIL IN CLOSED SESSION & ADJOURNMENT

Councillor McGregor moved, Councillor Pinsonneault seconded:

That Chatham-Kent Council adjourn to its next Meeting to be held at 4:00 p.m. on **Monday, March 1st, 2010** and that Chatham-Kent Council authorize itself to meet in closed session on that day to discuss any matters permitted by The Municipal Act.

The Mayor put the Motion

Motion Carried

The meeting adjourned at 7:00pm

Mayor Randy R. Hope

Clerk, Elinor Mifflin