



CAREER PROFILE APPLICATION FORM

Municipality of Chatham-Kent

Water & Wastewater Operator

External Job Registry

Job # PUC 10-1

Please attach this application form to the front of your resume. (Please do not include a cover letter).

Applications will be received starting **January 1, 2010**, for a period up to **4:30 p.m. on November 30, 2010**. Applications will be kept on file for permanent and temporary Water & Wastewater Operator positions during 2010. Please only apply once during this period. Please visit JOBS at www.chatham-kent.ca for re-application information following December 31, 2010. Please do not include copies of transcripts, licenses, certificates, etc.

PLEASE PRINT:

Name:	(last name)		(first name or name known by)	
	Address:			
	911 Street Address			
	Apartment/Unit #	PO Box	Rural Route	
	City/Town		Postal Code	
Telephone:	Home		Cell	
	Work			
Email address:				

Instructions for completing this Career Profile and preparing your resume:

- Save this Career Profile in a MS Word or Adobe format only; if you do not have the MS Word software program, please use the Adobe version
- Please do not include additional information in the Career Profile unless the profile asks for more details
- Please answer 'yes' or 'no' to each question; please do not select both yes and no, or leave both blank
- Your resume should be based on your skills, experience and qualifications compared to those listed in the job ad for this position
- You should include detailed information in your resume for the questions where you answered 'yes'
- Include your current and past employer's names, and under each employer include job titles, dates you were in each position, and a summary of your experience for each position
- When a question asks for the number of years of experience, please only include a number; please do not include +, >, or < signs, or enter an approximate number of years

Position you are applying to		
Either permanent or temporary <input type="checkbox"/> Permanent only <input type="checkbox"/> Temporary only <input type="checkbox"/>		
Education: This position requires an Ontario secondary school diploma or equivalency (i.e. GED)		
Do you possess an Ontario secondary school diploma? Yes <input type="checkbox"/> No <input type="checkbox"/> OR equivalency (i.e. GED)? Yes <input type="checkbox"/> No <input type="checkbox"/>		
License:		
Because of the responsibilities, this position requires the successful candidate to have a valid (class G) Ontario driver's licence; a driver's abstract will be conducted by the Municipality of Chatham-Kent.		
Do you possess a valid (class G or higher) Ontario driver's license? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Do you have experience in the following? If yes, please note number of years of experience.	# Years	
Working in a water and/or wastewater plant? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Working with distribution/collection systems? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Working at a pumping station? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Electrical experience? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Mechanical experience? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Experience repairing equipment? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Preventative maintenance duties? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Maintaining grounds and building? Yes <input type="checkbox"/> No <input type="checkbox"/>		

Water & Wastewater Operator

External Job Registry

Job # PUC 10-1

Page 2

Operator in Training Certifications**Water Treatment Certificate**Current OIT? Yes No

If yes, expiry date:

Expired OIT? Yes No

If yes, date expired:

Currently taking this OIT? Yes No

If yes, exam date:

OR willing to complete the certification requirements within 90 days of employment? Yes No **Wastewater Treatment Certificate**Current OIT? Yes No

If yes, expiry date:

Expired OIT? Yes No

If yes, date expired:

Currently taking this OIT? Yes No

If yes, exam date:

OR willing to complete the certification requirements within 90 days of employment? Yes No **Water Distribution/Distribution & Supply**Current OIT? Yes No

If yes, expiry date:

Expired OIT? Yes No

If yes, date expired:

Currently taking this OIT? Yes No

If yes, exam date:

Wastewater CollectionCurrent OIT? Yes No

If yes, expiry date:

Expired OIT? Yes No

If yes, date expired:

Currently taking this OIT? Yes No

If yes, exam date:

Requirement:

Because of the responsibilities of this position, Ministry of Environment (MOE) and the CEP Local 2003 collective agreement requires on-call personnel be able to respond within 30 minutes; preference will be given to those candidates who currently live within 30 minutes, or are willing to relocate within a 30 minute radius of the plant where a position may become available.

Should a position become available, and you were not living within a 30 minute radius, would you be willing to move within a 30 minute radius? Yes No

Are you legally entitled to work in Canada? Yes No

I certify that the information contained in this application is true and complete, to my knowledge. I understand that a false statement may disqualify me from my employment or cause my dismissal. Yes No

Completed by: (print name)	
Date completed:	

Applicant information is collected under the authority of the Municipal Freedom of Information and Privacy legislation and will be used strictly for the purpose of candidate selection. The Municipality of Chatham-Kent is an equal opportunity employer. We thank all candidates in advance; however, only those candidates selected for an interview will be contacted.