

**Pursuit of Income Policy
Chatham Hope Non Profit Housing**

Passed by the Board of Directors
Approved date: September 23, 2002
Last reviewed date: November 30, 2009
Last approved revision date: January 25, 2010

Goals

The pursuit of income policy applies to all RGI Chatham Hope Non Profit tenants. It is designed to:

- Ensure both the Non Profit and tenants comply with Provincial laws and regulations.

If the Property Manager feels that a member of a household may be eligible to receive one of the following types of income:

- Financial assistance under the Ontario Works Act, 1997;
- Support under the Divorce Act (Canada), the Family Law Act or the Reciprocal enforcement of Support Orders Act;
- Benefits under the Employment Insurance Act (Canada);
- Any pension or other benefit that an individual who is 65 years of age or older is or may be entitled to receive from the Government of Ontario or the Government of Canada, other than a pension or other benefit that is available to an individual before the month in which the individual attains 65 years of age;
- Support or maintenance resulting from an undertaking given with respect to the member under the Immigration Act (Canada).

And the household is not receiving such income, then the Property Manager will give the household a written notice:

- a) Stating that the tenants may be eligible to receive income of the type specified in the notice;
- b) Requesting the tenant apply for that income and make reasonable efforts to do whatever is required for the purpose of obtaining a decision on the application and receiving that income; and
- c) Giving the household 60 days during which to inform the Property Manager of the results of the application.

Exemption: If a tenant who may be eligible for additional income through support under the Divorce Act gives evidence that he or she may be at risk or being abused the Property Manager shall not require the member to pursue that particular income.

Penalty: In the event the tenant fails to provide a response within 60 days or if the Property Manager concludes that the tenant has not made reasonable efforts to obtain income of the type specified in the notice, the Property Manager will begin the process of termination of subsidy, using the required Notices.



Patricia Planting, President of the Board
January 2010