

Long Term Guest Policy

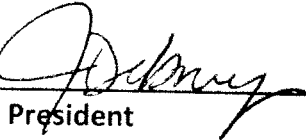
Legion Villa: Corporal Harry Miner V.C. (Ont. 185) SC Corporation

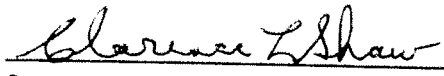
Approved by the Board of Directors: October 7, 2002

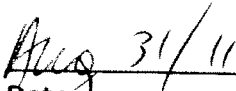
Last review date: August 31, 2011

Last approved revision date: August 31, 2011

Signed by:

  
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President

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Date

Legion Villa Corporal Harry Miner V.C Senior Citizens Corporation

Policy Name:	Long Term Guest Policy
Contact:	Monday and Wednesday 9:00 am to 12:00 pm, 519-676-0650
Approved by Board:	October 7 <sup>th</sup> , 2002
Approved by General Membership:	N/A
Certified:	N/A

**Reference:**

*Social Housing Reform Act 2000, 339-01, Part V, Sect 21 (2-3)*

**Policy:**

1. Any individual staying on the premise as a guest must be capable of providing proof of a place of residence. Should a guest be requested to demonstrate proof of residence such proof is considered to be one of the following:
  - a. The front page of a lease;
  - b. Bills sent to the guest at another address, or
  - c. A sworn affidavit listing another address as the guest's residence.
2. No guest may stay on the premise for more than ten consecutive nights.
3. Guests staying between six to ten consecutive days must report to the office.
4. During any twelve month period, guest status must not exceed a total of more than ninety days.
5. Should an individual's status change from guest to resident, this change must be reported to the office within ten days or the tenant will lose their rental subsidy.
6. Unique circumstances (e.g. medical or injury) which require a guest to stay longer than ten consecutive days or in excess of ninety days in a calendar year should be presented in writing to the Board of Directors. Each situation will be evaluated and adjudicated on their own merit.

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