

Ridge Marsh Manor

Policy Name:	Long Term Guest
Contact:	Allen Ure, 519-674-5551
Approved by Board:	N/A
Approved by General Membership:	N/A
Certified:	N/A

Reference:

Social Housing Reform Act 2000, 339/01, Part V, sect. 21 (2-3).

Background:

A household is required to enter into a lease agreement which restricts occupancy to those members authorized to reside in the rental unit.

Subsequently, the household is required to advise Ridge Marsh Manor of any person who ceased to occupy the unit or commence to occupy the unit after the lease agreement has been executed. Prior to commencing occupancy, prospective household members will be required to apply to the Chatham – Kent Central Housing Registry for eligibility assessment.

Procedure:

Residents must inform Ridge Marsh Manor if they wish to have a long term guest stay in their rental unit. It is considered reasonable to request periodic visits not to exceed two weeks. Requests must be in writing, stating the nature of the visit (e.g. out-of-town relative, support during illness, etc.), and the anticipated length of the visit.

In some circumstances, approval may be given to extend the two-week time period for a visit (e.g. guests travelling from great distances may visit infrequently, for longer periods).

Once approved, the resident will be required to confirm the guests' arrival and departure dates.

Residents who allow unauthorized long term guests may cease to be eligible for rent geared-to-income assistance and/or may be subject to commencement of eviction procedures.