

SH-F02b: NOTICE OF COMPLETE APPLICATION RECEIVED – TELEPHONE INTERVIEW

*Health & Family Services
Social Housing
Telephone (519) 351-8573 • Fax (519) 351-6404*

NOTICE OF COMPLETE APPLICATION RECEIVED

Date

Name

Address

Address

City, Province

Postal Code

Dear:

Your completed application for assisted accommodation was received in our office on **date**.

In the immediate future, we will be contacting you for a telephone interview. Once your individual assessment has been conducted, you will be assessed for qualification for placement on the Coordinated Access Waiting List (CAWL).

You **MUST** keep us informed of any change of address, phone number or other circumstances affecting your application within 10 days of the that change. Failure to report will affect your placement on the waiting list.

Sincerely,

Social Housing

Revised April 19, 2006
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