

**SH-F05c: NOTICE OF DECISION – RGI APPLICATION – DENIED (ARREARS)**  
**(include NOTICE OF RIGHT TO APPEAL)**

*Health & Family Services*  
*Social Housing*  
**Telephone (519) 351-8573 • Fax (519) 351-6404**

**NOTICE OF DECISION – RGI APPLICATION – DENIED (Arrears)**

Date

Name  
Address  
City, Province  
Postal Code

Dear:

Your qualifications for rent-geared-to-income housing have been reviewed. As a result of information received by our office, it has been determined that you be denied housing at this time. This decision was made for the following reasons:

- ◆ It has come to our attention that you are currently in arrears of rent in the amount of \$.00 with \_\_\_\_\_ in regards to your rent-geared-to-income accommodation at \_\_\_\_\_.

Current regulations under the Social Housing Reform Act 2000 and resulting regulations 298/01 s.7 (1) stipulate that **existing tenants of** and/or persons who have vacated accommodations owing arrears with respect to any housing project under any housing program administered by a Service Manager or the Ministry, **are not eligible to apply for housing until such time as the debt is paid in full.**

Consequently, your file has been placed in an inactive status until such time that the above noted basic requirements of eligibility have been met. Upon meeting these conditions and providing a receipt indicating that you have paid your arrears and completing the attached update, your file will then be reviewed for further eligibility and re-activated with a new application date.

You may have additional information to disprove this claim. You have the right to appeal this decision. If you wish to appeal, please contact our office, in writing, within 10 business days of receiving this notice. Your written request must include a statement requesting the review, your reasons for disagreeing with the decision, your name and your signature. If you do not request an internal review in writing by **date**, the decision to deny your application will be final.

Please feel free to make arrangements for payment of your outstanding arrears by contacting \_\_\_\_\_.

Sincerely,

Chatham-Kent Social Housing

Revised April 19, 2006  
**SH-F05c**

cc: Housing Provider – Faxed **date**