



CAREER PROFILE APPLICATION FORM
Municipality of Chatham-Kent

Water & Wastewater Operator
External Job Registry
(REVISED CAREER PROFILE)
Job # PUC 10-5

Please attach this application form to the front of your resume. (Please do not include a cover letter).

Applications will be received for a period up to 4:30 p.m. December 31, 2010. Applications will be kept on file for permanent and temporary Water & Wastewater Operator positions during 2010. Please only apply once during this period. Please visit JOBS at www.chatham-kent.ca for re-application information following December 31, 2010. Please do not include copies of transcripts, licenses, certificates, etc.

PLEASE PRINT:

Name:	(last name)			(first name or name known by)		
	Address:					
	911 Street Address					
	Apartment/Unit #		PO Box		Rural Route	
	City/Town				Postal Code	
Telephone:	Home			Cell		
	Work					
Email address:						

Instructions for completing this Career Profile and preparing your resume:

- Save this Career Profile in a MS Word or Adobe format only; if you do not have the MS Word software program, please use the Adobe version
- Please do not include additional information in the Career Profile unless the profile asks for more details
- Please answer 'yes' or 'no' to each question; please do not select both yes and no, or leave both blank
- Your resume should be based on your skills, experience and qualifications compared to those listed in the job ad for this position
- You should include detailed information in your resume for the questions where you answered 'yes'
- Include your current and past employer's names, and under each employer include job titles, dates you were in each position, and a summary of your experience for each position
- When a question asks for the number of years of experience, please only include a number; please do not include +, >, or < signs, or enter an approximate number of years
- Please do not include copies of transcripts, licenses, certificates, etc.

Position you are applying to	
Either permanent or temporary <input type="checkbox"/>	Permanent only <input type="checkbox"/> Temporary only <input type="checkbox"/>
Education: This position requires an Ontario secondary school diploma or equivalency (i.e. GED)	
Do you possess an Ontario secondary school diploma? Yes <input type="checkbox"/> No <input type="checkbox"/> OR equivalency (i.e. GED)? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you possess a post-secondary diploma or degree? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, please include the name of the program in the box below:	
<input type="text"/>	
License:	
Because of the responsibilities, this position requires the successful candidate to have a valid (class G) Ontario driver's licence; a driver's abstract will be conducted by the Municipality of Chatham-Kent.	
Do you possess a valid (class G or higher) Ontario driver's license? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, please include the class of license you possess, including endorsements (i.e. DZ):	<input type="text"/>

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Operator in Training Certifications**Water Treatment Certificate**Current OIT? Yes No

If yes, expiry date:

Expired OIT? Yes No

If yes, date expired:

Currently taking this OIT? Yes No

If yes, exam date:

OR willing to complete the certification requirements within 90 days of employment? Yes No **Wastewater Treatment Certificate**Current OIT? Yes No

If yes, expiry date:

Expired OIT? Yes No

If yes, date expired:

Currently taking this OIT? Yes No

If yes, exam date:

OR willing to complete the certification requirements within 90 days of employment? Yes No **Water Distribution/Distribution & Supply**Current OIT? Yes No

If yes, expiry date:

Expired OIT? Yes No

If yes, date expired:

Currently taking this OIT? Yes No

If yes, exam date:

Wastewater CollectionCurrent OIT? Yes No

If yes, expiry date:

Expired OIT? Yes No

If yes, date expired:

Currently taking this OIT? Yes No

If yes, exam date:

Entry level course:

Have you taken the Entry-Level Drinking Water Operator Mandatory Course for drinking water operators?

Yes No **Related Water & Wastewater experience:** (include number of years of experience where asked)Have you worked in a water/wastewater/treatment plant (i.e. municipal, utility, etc.)? Yes No **If yes, please check the type of experience below (include summer or co-op student experience)****# Years:**Working in a water or wastewater plant? Yes No Working with distribution/collection systems? Yes No Working at a pumping station? Yes No **If you checked yes above, please describe in the box below your water and/or wastewater experience, including where you obtained your experience:***Please see page 3...*

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Related Water & Wastewater experience: (include number of years of experience where asked)	
Do you possess water and/or wastewater experience in an industrial plant/business? Yes <input type="checkbox"/> No <input type="checkbox"/>	# Years:
If yes, please include the number of years of experience, and briefly describe in the box below your experience, including <u>where</u> you obtained your experience:	
Class 1 to 4 certificates:	
Do you possess the following certificates:	
Class 1 <input type="checkbox"/> Class 2 <input type="checkbox"/> Class 3 <input type="checkbox"/> Class 4 <input type="checkbox"/>	
Related Maintenance Mechanical experience: (include number of years of experience where asked)	
Do you possess related maintenance mechanical experience? Yes <input type="checkbox"/> No <input type="checkbox"/>	# Years:
If yes, please briefly describe your experience in the box below:	
Related Electrical experience: (include number of years of experience where asked)	
Do you possess related electrical experience? Yes <input type="checkbox"/> No <input type="checkbox"/>	# Years:
If yes, please briefly describe your experience in the box below:	
Other experience: (include number of years of experience where asked)	
Do you possess related engineering experience? Yes <input type="checkbox"/> No <input type="checkbox"/>	# Years:
If yes, please briefly describe your experience in the box below:	
Do you possess related Laboratory experience? Yes <input type="checkbox"/> No <input type="checkbox"/>	# Years:
If yes, please briefly describe your experience in the box below:	

Please see page 4...

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Other experience (continued): (include number of years of experience where asked)	
Do you possess related PLC (programmable logic controller) experience? Yes <input type="checkbox"/> No <input type="checkbox"/>	# Years:
If yes , please briefly describe your experience in the box below:	
Other experience: (include number of years of experience where asked)	
Do you possess related SCADA (supervisory control and data acquisition experience? Yes <input type="checkbox"/> No <input type="checkbox"/>	# Years:
If yes , please briefly describe your experience in the box below:	
Do you possess related AutoCAD experience? Yes <input type="checkbox"/> No <input type="checkbox"/>	# Years:
If yes , please briefly describe your experience in the box below:	
Do you possess related preventative maintenance experience? Yes <input type="checkbox"/> No <input type="checkbox"/>	# Years:
If yes , please briefly describe your experience in the box below:	
Requirement:	
Because of the responsibilities of this position, Ministry of Environment (MOE) and the CEP Local 2003 collective agreement requires on-call personnel be able to respond within 30 minutes; preference will be given to those candidates who currently live within 30 minutes, or are willing to relocate within a 30 minute radius of the plant where a position may become available.	
Should a position become available, and you were not living within a 30 minute radius, would you be willing to move within a 30 minute radius? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Are you legally entitled to work in Canada? Yes No

I certify that the information contained in this application is true and complete, to my knowledge. I understand that a false statement may disqualify me from my employment or cause my dismissal. Yes No

Completed by: (print name)	
Date completed:	

Applicant information is collected under the authority of the Municipal Freedom of Information and Privacy legislation and will be used strictly for the purpose of candidate selection. The Municipality of Chatham-Kent is an equal opportunity employer. We thank all candidates in advance; however, only those candidates selected for an interview will be contacted.