

**MUNICIPALITY OF CHATHAM-KENT**

**CORPORATE SERVICES**

**MUNICIPAL GOVERNANCE**

**INFORMATION REPORT**

**TO:** Mayor and Members of Council

**FROM:** Elinor Mifflin  
Clerk, Municipal Governance

**DATE:** February 17, 2010

**SUBJECT:** Information and Privacy Commissioner Statistical Report

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This report is for the information of Council.

**BACKGROUND**

Annually all institutions must complete the Information and Privacy Commissioner's (IPC) Year-End Statistical Report as required by the Municipal Freedom of Information and Protection of Privacy Act (the Act).

The IPC acts independently of government to uphold and promote open government and the protection of personal privacy. Under its statutory mandate, the IPC is responsible for:

- resolving appeals from refusals to provide access to information;
- investigating privacy complaints about information held by government organizations and health information custodians;
- ensuring that the government organizations and health information custodians comply with the provisions of the Acts;
- educating the public about Ontario's access and privacy laws; and
- conducting research on access and privacy issues, and providing advice and comment on proposed government legislation and programs.

**COMMENTS**

The statistical report is divided into sections for reporting the details of the request such as the source, time for completion, compliance with the Act, disposition, exemptions or exclusions of request and fees collected.

The main source of requests for Chatham-Kent comes from individuals or businesses such as law firms or environmental consultants. The Act requires the request to be

completed within 30 days unless notification is sent requesting an extension. Chatham-Kent is able to report most requests are completed within the 30 days therefore complying with the Act.

To date Chatham-Kent has been able to report that all requests have been disclosed either in full or in part. Also, no requests have been exempt or excluded from disclosure for reasons such as third party, solicitor-client privilege, frivolous or vexatious.

The scope of the requests is very broad, therefore can not be generalized or summarized by departments. They include, but are not restricted to requests for copies of reports of dog bites, property standard inspections, building permits, long term care resident file and contracts and agreements.

The following is a summary of the number of requests the Municipality of Chatham-Kent has reported to the IPC.

Year	# of requests
2004	8
2005	19
2006	15
2007	14
2008	29
2009	15

## **CONSULTATION**

No other department was consulted.

## **FINANCIAL IMPLICATIONS**

There is no financial impact related to this report.

Prepared by:

Reviewed by:

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