



# CAREER PROFILE APPLICATION FORM

## Municipality of Chatham-Kent

**Maintenance Mechanic/Electrician**  
**Job # PUC 09-10** (Wallaceburg area)  
 Closing 4:30 p.m., Wednesday, December 30, 2009

Please attach this application form to the front of your resume. (Please do not include a cover letter).  
 Please only send one copy (via email, fax, drop off, or regular mail.) Thank you

**PLEASE PRINT:**

<b>Name:</b>			
	(last name)	(first name or name known by)	
<b>Address:</b>	<b>911 Street Address</b>		
	<b>Apartment/Unit #</b>	<b>PO Box</b>	<b>Rural Route</b>
	<b>City/Town</b>		<b>Postal Code</b>
<b>Telephone:</b>	<b>Home</b>	<b>Cell</b>	
	<b>Work</b>		
<b>Email address:</b>			

**Instructions for completing this Career Profile and preparing your resume:**

- Save this Career Profile in a MS Word or Adobe format only; if you do not have the MS Word software program, please use the Adobe version
- Please do not include additional information in the Career Profile unless the profile asks for more details
- Please answer 'yes' or 'no' to each question; please do not select both yes and no, or leave both blank
- Your resume should be based on your skills, experience and qualifications compared to those listed in the job ad for this position
- You should include detailed information in your resume for the questions where you answered 'yes'
- Include your current and past employer's names, and under each employer include job titles, dates you were in each position, and a summary of your experience for each position
- When a question asks for the number of years of experience, please only include a number; please do not include +, >, or < signs, or enter an approximate number of years

**Education: This position requires an Ontario secondary school diploma or equivalent (i.e. GED)**

Do you possess an Ontario secondary school diploma? Yes  No

If no, do you possess an equivalency (i.e. GED)? Yes  No

*Please include in your resume relevant post-secondary courses/programs/workshops not included above.*

**Operator in Training Certifications**

**Water Treatment Certificate**

Current OIT? Yes  No

If yes, expiry date:

Expired OIT? Yes  No

If yes, date expired:

Currently taking this OIT? Yes  No

If yes, exam date:

OR willing to complete the certification requirements within 90 days of employment? Yes  No

**Wastewater Treatment Certificate**

Current OIT? Yes  No

If yes, expiry date:

Expired OIT? Yes  No

If yes, date expired:

Currently taking this OIT? Yes  No

If yes, exam date:

OR willing to complete the certification requirements within 90 days of employment? Yes  No

**Water Distribution/Distribution & Supply**

Current OIT? Yes  No

If yes, expiry date:

Expired OIT? Yes  No

If yes, date expired:

Currently taking this OIT? Yes  No

If yes, exam date:

**Wastewater Collection**

Current OIT? Yes  No

If yes, expiry date:

Expired OIT? Yes  No

If yes, date expired:

Currently taking this OIT? Yes  No

If yes, exam date:

<b>Certifications:</b>	
Do you possess your Electrical Certificate of Qualification? Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Please include the number of years of experience you possess for yes answer below</b>	
	<b># Years</b>
Do you possess experience working as a Maintenance Mechanic? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you possess experience working as an Electrician? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you have an extensive background in PLC? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you have an extensive background in SCADA? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you have an extensive background in motor control? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you have an extensive background in inverter systems? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you have an extensive background in three phase systems? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you have an extensive background in preventative maintenance? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you have an extensive background in trouble shooting? Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>License:</b>	
Because of the responsibilities, this position requires the successful candidate to have a valid (class G) Ontario driver's licence; a driver's abstract will be conducted by the Municipality of Chatham-Kent.	
Do you possess a valid (class G or higher) Ontario driver's license? Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Requirement:</b>	
Because of the responsibilities of this position, Ministry of Environment (MOE) and the CEP Local 2003 collective agreement requires on-call personnel be able to respond within 30 minutes; preference will be given to those candidates who currently live within 30 minutes, or are willing to relocate within a 30 minute radius, of the Wallaceburg Water Pollution Control Plant, 795 Gillard Street, Wallaceburg.	
Do you currently live within 30 minutes the locations? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If no, would you be able to re-locate within a 30 minute of the Wallaceburg WPCP? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Are you legally entitled to work in Canada? Yes  No

I certify that the information contained in this application is true and complete, to my knowledge. I understand that a false statement may disqualify me from my employment or cause my dismissal. Yes  No

<b>Completed by: (print name)</b>	
<b>Date completed:</b>	

Applicant information is collected under the authority of the Municipal Freedom of Information and Privacy legislation and will be used strictly for the purpose of candidate selection. The Municipality of Chatham-Kent is an equal opportunity employer. We thank all candidates in advance; however, only those candidates selected for an interview will be contacted.