



CAREER PROFILE APPLICATION FORM

Municipality of Chatham-Kent

Summer Program Assistant

(Chatham-Kent Museum)

Summer Student Position

Job # CSE 10-4

(Closing 4:30 p.m. on Friday, April 23, 2010)

Please attach this application form to the front of your resume. (Please do not include a cover letter).

PLEASE PRINT:

Name:			
	(last name)		(first name or name known by)
Address:	911 Street Address		
	Apartment/Unit #	PO Box	Rural Route
	City/Town		Postal Code
Telephone:	Home	Cell	
	Work		
Email address:			

Instructions for completing this Career Profile and preparing your resume:

- Save this Career Profile in a MS Word or Adobe format only; if you do not have the MS Word software program, please use the Adobe version
- Please do not include additional information in the Career Profile unless the profile asks for more details
- Please answer 'yes' or 'no' to each question; please do not select both yes and no, or leave both blank
- Your resume should be based on your skills, experience and qualifications compared to those listed in the job ad for this position
- You should include detailed information in your resume for the questions where you answered 'yes'
- Include your current and past employer's names, and under each employer include job titles, dates you were in each position, and a summary of your experience for each position
- When a question asks for the number of years of experience, please only include a number; please do not include +, >, or < signs, or enter an approximate number of years
- Please do not include copies of transcripts, licenses, certificates, etc.

Student eligibility:

To be eligible for this summer student position, students must have attended a secondary or post-secondary institution full-time in the spring of 2010, and/or attending a secondary or post-secondary institution full-time in the fall of 2010

Did you attend a secondary or post-secondary institution full-time in the spring 2010 semester? Yes No

Will you be attending a secondary or post-secondary institution full-time in the fall 2010 semester? Yes No

Certificate:

Do you possess a standard First Aid certificate? Yes No

Education/Experience: Because of the responsibilities of this position, preference will be given to students with a background in history and teach/instructional experience:

Do you have a background in history? Yes No

Do you have teaching/instructional experience? Yes No

Do you have experience working in a museum? Yes No

Do you have experience working with children ages 5 to 10? Yes No

Do you have teaching/instructional experience? Yes No

Because of the environment this position will be working in, the successful candidate will be required to furnish an original Police Information Search (criminal reference check) prior to commencement of employment.

Are you legally entitled to work in Canada? Yes No

I certify that the information contained in this application is true and complete, to my knowledge. I understand that a false statement may disqualify me from my employment or cause my dismissal. Yes No

Completed by: (print name)

Date completed: