



CAREER PROFILE APPLICATION FORM

Municipality of Chatham-Kent

Personal Care Giver (PCG) (Casual call-in)

(External Job Registry)
Job # SS PCG 10-17

Applications will be accepted starting July 1, 2010, for a period up to 4:30 p.m. on December 31, 2010. Resumes will be kept on file for future casual call-in PCG positions during this period. Please only apply once during this period. Please visit www.chatham-kent.ca for re-application information following January 1, 2011. Please do not include copies of transcripts, licenses, certificates, etc.

PLEASE PRINT:

Name:	(last name) (first name or name known by)		
Address:	911 Street Address		
	Apartment/Unit #	PO Box	Rural Route
	City/Town		Postal Code
Telephone: (include area code)	Home:	Cell:	
	Work:		
Email address:			

Please see the bottom of the last page for instructions on completing this Career Profile and your resume

Education:	
Do you possess a secondary school diploma? Yes <input type="checkbox"/> No <input type="checkbox"/> or an equivalent GED certificate? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Do you have a college diploma in one of the following programs?	
PSW? Yes <input type="checkbox"/> No <input type="checkbox"/> DSW? Yes <input type="checkbox"/> No <input type="checkbox"/> Health Care Aide (HCA)? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If no , are you currently enrolled in one of these programs? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes , when will you graduate?	
Do you possess the following certificates? <i>If yes, please enter expiry date of certificates below</i>	
Standard Level First Aide certificate? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Level C CPR certificate? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Experience:	
Do you have previous experience working has a PSW, DSW, or HCA? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes , how many years of experience:	
Please include below a summary of your PSW/DSW/HCA experience , and include <u>when</u> and <u>where</u> you obtained your experience (including student placements):	
Do you have experience working in setting for care of the elderly or Long Term Care Facility? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes , how many years of experience:	
Please include below a summary of your experience caring for the elderly below , and include <u>when</u> and <u>where</u> you obtained your experience (including student placements):	

Do you have knowledge of/training in mechanical lifts, transferring and positioning techniques for residents? Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you proficient in transfers, bathing, feeding and other personal care duties? Yes <input type="checkbox"/> No <input type="checkbox"/>
Computer Skills:
Do you have basic computer keyboarding skills? Yes <input type="checkbox"/> No <input type="checkbox"/>
Hours of work:
This is a call-in position for day, afternoon, and weekend hours, and may include four (4) hour shifts. The call-in hours for this position are frequently on short notice.
Would you be available to take the hours on short notice? Yes <input type="checkbox"/> No <input type="checkbox"/>

Because of the environment this position will be working in, the successful candidate will be required to furnish a Police Information Search (criminal reference check) before commencement of employment.

Are you legally entitled to work in Canada? Yes No

I certify that the information contained in this application is true and complete, to my knowledge. I understand that a false statement may disqualify me from my employment or cause my dismissal. Yes No

Completed by: (print name)	
Date completed:	

Applicant information is collected under the authority of the Municipal Freedom of Information and Privacy legislation and will be used strictly for the purpose of candidate selection. The Municipality of Chatham-Kent is an equal opportunity employer. We thank all candidates in advance; however, only those candidates selected for an interview will be contacted.

Instructions for completing this Career Profile and preparing your resume:

- This Career Profile is in a MS Word or Adobe format; if you do not have the MS Word software program, please use the Adobe version (complete by hand)
- Please do not include additional information in the Career Profile unless the profile asks for more details
- Please answer 'yes' or 'no' to each question; please do not select both yes and no, or leave both blank
- Include detailed information in your resume for the questions where you answered 'yes'
- Include your current and past employer's names, and under each employer include your job titles, dates you were in each position, and details of your experience for each position relevant to this job position
- When a question asks for the number of years of experience, please only include a number; please do not include +, >, or < signs, or enter an approximate number of years
- Please do not include cover letters or copies of transcripts, licenses, certificates, etc.